

## Statement of Deficiencies

### 7305-C: Waiver of Liability

Not Met

7305-C: Parents shall not be required to waive the provider's responsibility.

#### Finding:

7305-C Based on record review: Parents are required to waive the provider's responsibility in the event of an accident or injury as documented on the 27 parental authorization forms for the field trip taken 4/8/2014. This authorization states 'I understand the School System does not carry medical insurance on students', and is signed/dated by the parents.

### 7321-B: Medication Authorizations

Not Met

7321-B: No medication of any type, prescription, non-prescription, special medical procedure shall be administered by center staff unless authorized in writing by the parent. Authorization shall include:

- child's name;
- name of the medication;
- date(s) to be administered;
- dosage;
- time to be administered;
- special instructions, if applicable;
- side effects;
- signature of parent and date of signature; and
- circumstances for administering as needed medication.

#### Finding:

7321-B Based on record review:

The written authorization from the parent to administer Dextroamphetamine to a child was incomplete as it lacked the following information: Date(s) to be administered.

-Specialist viewed the 1 authorization for medication that was administered during this license year and it was signed/dated by the parent on 3/6/2014 but failed to include the dates for the medication to be given. The medication was administered on 3/11/14, 3/12/14, 3/13/14, 3/14/14, 3/17/14, 3/18/14, 3/19/14, 3/20/14, 3/21/14, 3/27/14, 3/31/14, 4/1/14, 4/2/14, 4/3/14, 4/4/14, 4/7/14, 4/9/14, 4/10/14, 4/14/14 and 4/15/14.

### 7321-J: Daily Observation of Children

Not Met

7321-J: Upon arrival at the center, each child shall be observed for possible signs of illness, infections, bruises, injuries, physical condition, etc. When noted, results including an explanation from parent and/or child shall be documented.

#### Finding:

7321-J Based on record review: The provider's documentation of observations noted on children upon arrival to the center were incomplete as evidenced by:

-Specialist reviewed 67 observations documented from 3/2014 - present in room #4. All 67 failed to include the signature of the staff who documented the observation. 59 of these failed to include an explanation from the child and/or parent and 7 of these included an explanation but failed to note who gave the explanation, parent or child.

### 7331.N: Vehicle Visual Check

Not Met

7331.N: A visual inspection of the vehicle is required to ensure that no child was left on the vehicle. A staff person shall physically walk through the vehicle and inspect all seat surfaces, under all seats, and in all enclosed spaces and recesses in the vehicle's interior. The staff conducting the visual check shall record the time of the visual check inspection and sign his or her full name, indicating that no child was left on the vehicle. For field trips, whether facility provided or contracted, the vehicle shall be checked and a face-to-name count conducted prior to leaving facility for destination, when destination is reached, before departing destination for return to facility, and upon return to facility. For daily transportation services, the vehicle shall be inspected at the completion of each trip/route prior to the staff person exiting the vehicle.

#### Finding:

7331.N Based on record review:

For the 1 field trip taken during this license year, a face-to-name count was not conducted prior to leaving facility for destination, to ensure that no child was left on the trip as evidenced by.

## ***Statement of Deficiencies***

### **7333-A.1.a: Parental Authorization for Field Trips**

**Not Met**

7333-A.1.a: The provider shall maintain a signed parental authorization for each field trip. Field trip authorization shall include the type of service (contract vehicle, center owned vehicle, parent vehicle) used to transport children, event, location, child's name, date and time of event, parent's signature and date.

#### **Finding:**

7333-A.1.a Based on record review:

The 27 signed parental authorizations for the field trip taken 4/8/2014, were incomplete as they did not include: the time of the event.

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