

## Statement of Deficiencies

### 1103-A-E: Critical Incidents and Required Notification

**Not Met**

1103-A-E: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
  2. serious injury or illness that required medical attention;
  3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
  4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The Licensing Division and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The Licensing Division shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form.
- E. Reporting deadlines may be adjusted in the event of a natural catastrophe and/or disaster, as determined by the Department.

### Finding:

1103-A-E Based on record review: There was no documentation that the Licensing Section and other appropriate agencies were notified within 24 hours of the following critical incident : On 3/23/18, C1 told O1 that S4 tapped her on her buttocks. According to S1, O1 reported this to S31 on 3/23/18 at around 5:15 pm. S1 said a meeting was arranged with O1 for Monday 3/26/18, but O1 did not bring C1 to school that day. S1 said she met with O1 on 3/27/18 and reported the incident to Licensing on 3/27/18. S1 said Licensing called her on 4/5/18 and asked if DCFS has been notified of the incident. S1 said DCFS had not been notified. S1 notified DCFS on 4/5/18.