

Statement of Deficiencies

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A. Based on record review/observations on 4/12/19, the center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 104 children were present and 95 children were signed in on the log. LS observed the following for today's daily attendance logs:

LS observed 12 children present (ages 4yr to 5yr) in S9 and S10's classroom. 2 out of 10 failed to have an arrival time.

LS observed 12 children present (ages 3 yr to 4yr) in S15 and S16's classroom and (1) child was in therapy. 3 out of 13 failed to have an arrival time.

LS observed 11 children present (ages 4yr to 5yr) in S17 and S18's classroom. 4 out of 11 failed to have arrival time the attendance log.

1715.A.1.&3.: Staff Records and Personnel Files

Not Met

1715.A.1.&3.: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following:

1. an application or staff information form containing the following information:
 - a. name;
 - b. date of birth;
 - c. home address and phone number;
 - d. training,
 - e. work experience;
 - f. educational background;
 - g. hire date; and
 - h. first day onsite working with children;
3. Upon termination or resignation of employment, the last date of employment and reason for leaving;

Finding:

1715.A.1.: Based on record review on 4/12/19, S1 did not have an application/staff information form to include name, date of birth, home address and phone number, training, work experience, educational background, hire date, and first day on-site working with children, for staff: S6, S8, S16, and S18. S1 did provide LS this information before LS departure for review.

1715.A.2.: Photo Identification

Not Met

1715.A.2.: Personnel files for each staff member shall be maintained at the center and shall include the following:

2. copy of a state or federal government issued photo identification;

Finding:

1715.A.2. Based on record review on 4/12/19, S1 did not have a copy of S16 and S18's state or federal government issued photo identification available for review.

1807.B.: CCCBC-Based Determinations of Eligibility for Volunteers and Staff

Not Met

1807.B.: B. Volunteers and Staff. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each volunteer, staff member, or employee of any kind, and shall have documentation of said determination available at all times for inspection upon request by the Licensing Division.

Finding:

1807.B. Based on observations/record review/interview(s) on 4/12/19, a CCCBC-based determination of eligibility for child care purposes from the department was not obtained for each staff members, S16 and S18, prior to the person being present at the center or performing services as LS observed S16, assisting as a substitute from the Franklin Parish School Board, in S15's classroom. During the walk through S15 and S16 were observed supervising 12 children (ages 3 yr to 4yrs old).

LS also observed S18, also assisting as a substitute from Franklin Parish School Board, in S17's classroom. During the walk through S17 and S18 were observed supervising 11 children (ages 4yr to 5yrs old).

LS requested S16 and S18's CCCBC's for review. S1 stated due to S16 and S18 being substitutes through the School Board she did not have this information readily available for LS to review. S1 only presented S16 and S18's CBC that were no longer acceptable by the department as of 10/1/18. S1 was advised at 11:30 am, that S16 and S18 would need to leave the premises immediately. LS observed S16 and S18 leaving the premises at 12:08

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pm.

1919.A.&B.: Food Service and Nutrition - Menu

Not Met

1919.A.&B.: A. All meals and snacks provided by the center, and their preparation, service and storage, shall meet the requirements for meals of the U. S. Department of Agriculture (USDA) Child and Adult Care Food Program (CACFP), 7 CFR 226.20, and LAC 51:XXIII.

B. The weekly menu shall:

1. be planned for each day of the week and list the specific food items served;
2. be prominently posted by the first day of each week and remain posted throughout the week; and
3. have substitutions or additions posted on or near the menu.

Finding:

1919.B.3.: Based on observation on 4/12/19, menu substitutions or additions were not posted on or near the menus as LS observed the children were served hamburgers, tater tots, baked beans, sliced pears, and milk for today's lunch. LS observed the menu was documented with the following meal for today: pepperoni pizza, w/corn, spaghetti sauce/salsa, romaine salad w/ ranch, peaches, milk. LS observed the substitution menu was blank for today.
