

Statement of Deficiencies

713.A: Office of Public Health, State Fire, City Fire, Office of Early Childhood approval

Not Met

713.A: Current approvals by the Office of Public Health, Office of State Fire Marshal, City Fire (if applicable), Office of Early Childhood and the Licensing Division shall be required before the expiration of an existing license.

Finding:

713.A Based on record review: The center lacked documentation of a current annual inspection and approval from the Office of Early Childhood as evidenced by the center having a expired Academic approval. The date of the last approval expired on 6/30/17.

1707-C: Administrative Duties

Not Met

1707-C: More than 42 Children in Care. When the number of children present at an early learning center exceeds 42, the duties of the director or director designee shall consist only of performing administrative duties or there shall be an individual present whose job duties consist solely of administrative duties and of ensuring that staff members working with children do not leave their classrooms to handle administrative duties.

Finding:

1707-C: Administrative Duties: Based on observations: On 4/11/18 the Director's duties did not consist only of administrative functions when the number of children in care exceeded 42 as there was 58 children at the center and director was performing transportation duties. S1 left the center at 1:50 PM and did not return to the center before the inspection was completed.

1703.B: Visitors - CBC/Accompanied

Not Met

1703.B: An early learning center shall obtain documentation of a satisfactory fingerprint based CBC for each visitor or independent contractor of any kind, prior to the person being present at the center or performing services for the center UNLESS the visitor or independent contractor WILL BE accompanied at all times while on the center premises by an adult, paid, staff member who is not being counted in child to staff ratios, and the center shall have copies of said documentation on-site at all times and available for inspection upon request by the Licensing Division.

1. Documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied a visitor or independent contractor at all times while the visitor or contractor was on the center premises shall include the date, arrival and departure time of the visitor or contractor, language stating that the visitor or contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

Finding:

1703.B: Visitors- CBC/Accompanied: Based on record review on 4/11/18 a satisfactory fingerprint based CBC was not obtained for each visitor/independent contractor, O1, O2, O3, O4, O5, and O6 prior to the person being present at the center or performing services as evidence by: O1 being present in the center on 1/18/18, O2 being present in the center on 1/24/18, 1/25/18, 2/13/18, and 3/20/18, O3 being present in the center on 2/28/18, 3/1/18, and 4/11/18, O4 being present in the center on 3/2/18 and 3/16/18, O5 being present on in the center on 3/13/18 and O being present in the center on 1/30/18. The Center did not have documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied visitor/independent contractor at all times while they were on the center premises. Documentation did not include the signature of the contractor, signature of the staff member.

1711-I: Walking To and From School - Minimum Child to Staff Ratio

Not Met

1711-I: Walking To and From School - Minimum child to staff ratios shall be met when walking children to and from school.

Finding:

1711-I: Walking To and From School: Minimum Child to Staff Ratio: Based on observations: The center did not meet required child staff ratio requirements when walking children to and from school as evidenced by on 12/1/17 from 8:00 AM to 8:05 AM there was no staff documented as present with C8 and C9.

1711-K: Non-vehicular Excursions - Minimum Child to Staff Ratio

Not Met

1711-K: Non-vehicular Excursions - Minimum Child to Staff Ratios

1. Minimum child to staff ratio, plus one additional adult, shall be met for all non-vehicular excursions.
2. An adult staff member from the center shall be present with each group of children.
3. At no time shall a child or group of children be left alone without an adult staff member present unless the child is supervised by the child's parent or designated representative authorized in writing by the parent on the non-vehicular excursions.

Finding:

1711-K: Non-vehicular: Based on record review on 4/11/18 the center did not meet the required child/staff ratio plus one additional adult for Non-Vehicular Excursions. Children of the following ages: 2 children age 5 with 0 staff on 12/1/17.

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1715-A.1.3.: Staff Records and Personnel Files

Not Met

1715-A.1.3.: Personnel files for each staff member shall be maintained at the center and shall include the following:

An application or staff information form containing the following information: name, date of birth, home address and phone number, training, work experience, educational background and hire date;

Upon termination or resignation of employment, the last date of employment and reason for leaving;

Finding:

1715-A.1.3.: Staff Records and Personnel Files: Based on record review on 4/11/18 the center did not have an application/staff information form to include name, date of birth, home address and phone number, training, work experience, educational background, hire date, upon termination or resignation of employment, the last date of employment, reason for leaving, for staff S3 and S12.

1903-D.5: Room Capacity

Not Met

1903-D.5: The number of children using a room shall be based on the 35 square feet per child requirement, except for dining, sleeping, and other non-routine activities such as film viewing and parties.

Finding:

1903-D. Room Capacity: Based on observations on 4/11/18 The number of children using a room was exceeded based on the 35 square feet per child requirement. The room can accommodate 3 children and 5 were present. There were 5 babies on the newly measured room which it's capacity is only for 3 children.

1909-A: Safe Sleep Practices

Not Met

1909-A: Only one infant shall be placed in a crib.

Finding:

1909-A: Safe Sleep Practices: Based on observations: The center did not have a crib available for each infant as on 4/11/18 there were 7 infants present and only 6 cribs available.

1913-A: Water Activity / Water Play Authorization

Not Met

1913-A: The center shall obtain written parental authorization for a child to participate in any water activities or water play activities as those activities are defined in §103.

Finding:

1913-A: Water Activity/Water Play Authorization: Based on record review on 4/11/18 the center lacked written authorization from the parent for the child to participate in water activities or water play activities as those activities are defined in Section 103. in 15 of 15 children's files reviewed.

1921-A: Emergency Preparedness and Evacuation Planning

Not Met

1921-A: Emergency and Evacuation Plan. The director shall consult with appropriate state and local authorities and shall establish and follow a written multi-hazard emergency and evacuation plan to protect children in the event of emergencies that at a minimum shall:

1. address any potential disaster related to the area in which the center is located;
2. include procedures for sheltering in place, lockdown and evacuation to a pre-determined site for potential threats to the safety, health and well-being of children in care;
3. include specific procedures for handling infants through two year olds;
4. include specific procedures for handling children with special needs, including the evacuation and transportation of children in wheelchairs;
5. include a system to account for all children;
6. include a system, and a back-up system, for contacting parents and authorized third party release caretakers;
7. include a system to reunite children and parents following an emergency;
8. include procedures for providing information about the emergency plan to parents at the time of enrollment and when changes occur;
9. be reviewed annually for accuracy and updated as changes occur; and
10. be reviewed with all staff at least once per year.
11. practice drills shall be conducted at least twice per year to include all children and shall be documented.

Finding:

1921-A: Emergency Preparedness and Evacuation Planning: Based on record review: On 4/11/18 the provider failed to have a written multi-hazard emergency and evacuation plan to protect children in the event of emergencies that addresses the following --any potential disaster related to the area in which the center is located, include procedures for sheltering in place, lockdown and evacuation to a pre-determined site for potential threats to the

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safety, health and well-being of children in care, include specific procedures for handling infants through two year olds, specific procedures for handling children with special needs, including the evacuation and transportation of children in wheelchairs ~-. The Provider did not have the following system in place for: ~-to account for all children, a system, and a back-up system, for contacting parents and authorized third party release caretakers, a system to reunite children and parents following an emergency~-. S1 states that she took the emergency preparedness and evacuation plan home and it is not currently at the center.

1921-C: Evacuation Pack

Not Met

1921-C: Evacuation Pack. The center shall have an evacuation pack, the location of which is known to all staff, that at a minimum shall contain:

1. a list of area emergency phone numbers;
2. a list of emergency contact information and emergency medical authorization for all enrolled children;
3. an emergency pick up form;
4. first aid supplies, hand sanitizer, wet wipes, and tissue;
5. diapers for children who are not toilet trained and plastic bags for diapers;
6. a battery powered flashlight and radio and batteries;
7. food for children under the age of 4, including infant food and formula; and
8. disposable cups and bottled water.

Finding:

1921-C: Evacuation Pack: On 4/11/18 Based on observations, the provider failed to have a completed evacuation pack. The provider failed to have the following: a list of area emergency phone numbers, a list of emergency contact information and emergency medical authorization for ALL enrolled children, an emergency pick up form, tissue, plastic bags for diapers, a battery powered flashlight and radio and batteries, and food for children under the age of 4, including infant food and formula.

2105.A: Parental Authorization - Field Trip

Not Met

2105.A: The center shall obtain and maintain a signed parental authorization for each field trip.

Finding:

2105.A: Parental Authorization: Based on record review on 6/14/17 In 15 of 15 children's files reviewed, the provider did not maintain a signed parental authorization for each field trip taken.

2109-A: Non-vehicular Excursions - Parental Authorization

Not Met

2109-A: Written parental authorization shall be obtained for all non-vehicular excursions. Authorization shall include the name of the child, type and location of the activity, date and signature of the parent, and shall be updated at least annually.

Finding:

2109-A: Non-vehicular Excursions: Based on record review the center did not obtain written parental authorization for all non-vehicular excursions in 2 of 2 children's files reviewed. C8 and C9.