

Statement of Deficiencies

713.A: Office of Public Health, State Fire, City Fire, Office of Early Childhood approval

Not Met

713.A: Current approvals by the Office of Public Health, Office of State Fire Marshal, City Fire (if applicable), Office of Early Childhood and the Licensing Division shall be required before the expiration of an existing license.

Finding:

713.A Based on record review: S1 lacked documentation of a current annual inspection and approval from State Fire Marshal. The date of the last approval is 03/24/16.

1715-A.4: Criminal Background Check

Not Met

1715-A.4: Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a fingerprint based satisfactory criminal background check

Finding:

1715-A.4 Based on record review: Documentation of a satisfactory fingerprint based criminal background check (CBC) was not available for 2 of 16 staff, prior to the individual(s) being present in the childcare facility (1703.A) S9 date of hire is 02/07/17, per the staff daily attendance and CBC completed 02/16/17. Based on review of S9's folder a receipt for criminal background check (CBC) submission and certification of no prohibited crimes was completed on 02/07/17, however per the CBC waiver distribution letter dated 01/10/17, the waiver was terminated as of 01/31/17. S12 date of hire is 02/27/17, per the staff daily attendance and CBC completed 03/04/17. Based on review of S12's folder a receipt for criminal background check (CBC) submission and certification of no prohibited crimes was completed on 02/23/17, however per the CBC waiver distribution letter dated 01/10/17, the waiver was terminated as of 01/31/17.

1717-A: Independent Contractors Records

Not Met

1717-A: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, Department of Education, Office of Early Childhood staff and local school district staff:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation of a fingerprint based satisfactory criminal background check dated prior to the individual being present at the center or documentation of the paid, adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was on the center premises, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

Finding:

1717-A Based on record review: S1 did not have documentation on file for Independent Contractors that included person's name, address, phone number, list of duties performed while at the center for O1, O2, O3, O4, and O6.

S1 did not have documentation of the paid, adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was on the center premises, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member for O2 who was last present in the center on 10/17/16 per the visitor sign in log dated 09/20/16-11/11/16, S1 could not locate an affidavit for the current school year, last affidavit is dated 2015-2016 which would have expired summer 2016 (close of school year).

O4 who was last present in the center on 02/22/17, 03/01/17, and 03/06/17 per the visitor sign in log dated 02/16/17-03/08/17, S1 could not locate a fingerprint based satisfactory criminal background check dated prior to the individual being present at the center or an affidavit for the current school year,

O6 who was last present in the center on 03/27/17 and 04/03/17 per the visitor sign in log dated 03/09/17-04/03/17, O6's Right to review expired on 03/24/17.

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1915-B.&C: Health Services - Parental Notification

Not Met

1915-B.&C:

B. Reporting. Incidents, injuries, accidents, illnesses, and unusual behavior shall be documented and reported to the parent no later than when the child is released to the parent or authorized representative on the day of the occurrence.

C. Immediate Notification. The parent shall be immediately notified in the following circumstances:

1. blood not contained in an adhesive strip;
2. head or neck or eye injury;
3. human bite that breaks the skin;
4. animal bite;
5. impaled object;
6. broken or dislodged teeth;
7. allergic reaction skin changes (e.g. rash, spots, swelling, etc.);
8. unusual breathing;
9. symptoms of dehydration;
10. temperature reading over 101° oral, 102° rectal, or 100° axillary; or
11. injury or illness requiring professional medical attention.

Finding:

1915-B&C Based on record review: S1 did not have documentation of immediate notification to the parent when the following occurred to a child: Incident occurred on 02/07/17 where C3 tripped over a toy causing him to bump his head on another toy. The parent was notified at 6:05 pm on 02/07/17. Incident occurred on 04/06/17 where C11 was slipped and hit her head on a toy train. The parent was notified at 4:56 pm on 04/06/17. Specialist observed centers form not to include a time of incident line, specialist observed the form to be recreated by the center's staff. Due to the time not being included specialist could not verify that parent's were immediately notified following head injury.
