Date - 04/09/2018 License # - 15029 Action Code - 5 - ANNUAL SURVEY

# Statement of Deficiencies

# 1507-A: Daily Attendance Records - Children

**Not Met** 

1507-A: A daily attendance record for children shall be maintained that shall:

- 1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
- 2. accurately reflect children on the center premises at any given time; and
- 3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507-A Based on record review/interview(s): The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 30 children were present and 27 children were signed in on the log. Specialists brought it to the attention of S1. S1 was able to identify the children not signed in and made the correction prior to Specialists departure.

### 1509-A.8.c: Behavior Management Policy - Time Out

Not Met

1509-A.8.c: Time Out

Time out shall not be used for children under age 2.

A time out shall take place within sight of staff.

The length of each time out shall be based on the age of the child and shall not exceed 1 minute per year of age. For children over age six, a time out may be extended beyond 1 minute per year of age, if a signed and dated statement, including a maximum time limit, from the parent granting such permission, is on file at the center.

#### Finding:

1509-A.8.c Based on record review: The Provider did not have a Time Out policy as part of their Behavior Management Policy that clearly states all Time Out procedures that are used and all that are prohibited. Specialists observed a time out policy listed in the parent handbook that does not specify Time Out shall not be used for children under age 2. Specialists brought it to the attention of S1. S1 will make the necessary correction.

# 1715-A.2: Photo Identification Not Met

1715-A.2: Personnel files for each staff member shall be maintained at the center and shall include the following: copy of a state or federal government issued photo identification;

### Finding:

1715-A.2 Based on record review: The center did not have a copy of S2 & S6's State or federal government issued photo Identification available for review. Center was unable to correct the action while Specialists were present due to S8 not being present at the time.

## 1719-A.-B.: Orientation Training

**Not Met** 

1719-A.-B.: Within seven calendar days of date of hire, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

- 1. child abuse identification and reporting;
- 2. emergency preparation;
- 3. licensing regulations; and
- 4. safe sleep practices,

Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

- child development;
- 2. child guidance;
- 3. learning activities;
- 4. health and safety;
- 5. shaken baby prevention;

# Finding:

1719-A.-B. Based on record review: Provider lacked documentation that 3 of 8 staff, S1, S5 & S8, received additional orientation within seven days of date of hire and 2 of 8, S1 & S8, lacked documentation that additional orientation was received within thirty days of date of hire.

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#### 1725-A.-E.: Medication Management Training

**Not Met** 

1725-A.-E.: A. All staff members who administer medication shall have medication administration training.

- B. Whether administering medication or not, each early learning center shall have at least two staff members trained in medication administration.
- C. Such training shall be completed every two years with an approved Child Care Health Consultant.
- D. A licensed practical nurse (LPN) or registered nurse (RN) with a valid nursing license shall be considered to have medication administration training.

#### Finding:

1725-A.-E. Based on record review: After July 1, 2016, the provider did not have at least two staff members trained in medication administration whether the early learning center administers medication or not. Specialists observed S1 and S2 did complete a medication training but the training S1 and S2 took was an online course that is not certified by the Department of Health and Hospitals.

## 1907-E.2: Cribs Free of Toys and Other Soft or Loose Bedding

**Not Met** 

1907-E.2: Cribs shall be free of toys and other soft or loose bedding, including comforters, blankets, sheets, bumper pads, pillows, stuffed animals and wedges when the child is in the crib.

#### Finding:

1907-E.2 Based on observations: The center's cribs were not free of toys or other soft or loose bedding (including comforters, blankets, sheets, bumper pads, pillows, stuffed animals and wedges) while the child was in the crib as evidence by Specialists observed a child under the age of 1, sleeping in a crib with a loose blanket. Specialists brought it to the attention of S5 and S6. S6 removed the blanket prior to Specialists departure.

## 1915-B.&C: Health Services - Parental Notification

Not Met

1915-B.&C:

- B. Reporting. Incidents, injuries, accidents, illnesses, and unusual behavior shall be documented and reported to the parent no later than when the child is released to the parent or authorized representative on the day of the occurrence.
- C. Immediate Notification. The parent shall be immediately notified in the following circumstances:
- 1. blood not contained in an adhesive strip;
- 2. head or neck or eye injury;
- 3. human bite that breaks the skin;
- 4. animal bite;
- 5. impaled object;
- 6. broken or dislodged teeth;
- 7. allergic reaction skin changes (e.g. rash, spots, swelling, etc.);
- 8. unusual breathing;
- 9. symptoms of dehydration;
- 10. temperature reading over 101° oral, 102° rectal, or 100° axillary; or
- 11. injury or illness requiring professional medical attention.

## Finding:

1915-B&C: Based on record review: The Provider did not have documentation of immediate notification to the parent when the following occurred to a child: Incident occurred at 3:50 pm on 10/23/17 where a child hit forehead leaving a bump and no time was documented as to when the parent was notified; Incident occurred at 3:00 pm on 9/26/17 where the child hit their face on a toy and no time was documented as to when the parent was notified; Incident occurred at 2:45 pm on 3/1/18 where a child busted his lip when he fell and no time was documented as to when the parent was notified; Incident occurred at 9:10 am on 10/26/17 where a child was scratched on the face and no time was documented as to when the parent was notified. Specialists observed 2 documented incidents of a child either hitting or biting another child above the neck, but staff failed to document the injured child. There is no parental documentation of either child for head injuries. Specialists observed 4 documented incidents of a child bitting another child on the arm, but staff failed to document the child that was injured.

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# Statement of Deficiencies

1921-C: Evacuation Pack Not Met

1921-C: The center shall have an evacuation pack, the location of which is known to all staff, that at a minimum shall contain:

- 1. a list of area emergency phone numbers;
- 2. a list of emergency contact information and emergency medical authorization for all enrolled children;
- an emergency pick up form;
- 4. first aid supplies, hand sanitizer, wet wipes, and tissue;
- 5. diapers for children who are not toilet trained and plastic bags for diapers;
- 6. a battery powered flashlight and radio and batteries;
- 7. food for children under the age of 4, including infant food and formula; and
- 8. disposable cups and bottled water.

# Finding:

1921-C Based on observations: the provider failed to have a completed evacuation pack. The provider failed to have the following: an emergency pick up form, first aid supplies, hand sanitizer, wet wipes, batteries, food for children under the age of 4, including infant food, and bottled water. Specialists observed the evacuation pack contained expired batteries, water, baby food and 1 expired pack of crackers. Specialists brought the expired and missing items to the attention of S1. S1 will make the necessary corrections.

1921-E: Tornado Drills Not Met

1921-E: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

## Finding:

1921-E Based on record review/interview(s): The provider did not have documentation of tornado drills that was conducted at least once per month during the months of May of 2017 and March of 2018. Date of tornado drills were 4/2/17.