

## Statement of Deficiencies

### 7303-F.1: Required Notification-Critical Incidents

Not Met

7303-F.1: "The director shall report all critical incidents as specified below. For the following critical incidents, immediate notification shall be made to emergency personnel and/or law enforcement, as appropriate. In addition, the child's parent shall be contacted. Once contact or attempted contact has been made to child's parent, the director shall verbally notify Licensing Section management staff immediately. The verbal report shall be followed by a written report within 24 hours: a. death of a child while in the care of the provider; b. illness or injury requiring hospitalization or professional medical attention of a child while in the care of the provider; c. any child leaving the facility and/or play yard unsupervised or with an unauthorized person; d. any child left unsupervised on the play yard; e. use of corporal punishment; f. suspected abuse and/or neglect by facility staff; g. any child given the wrong medication or an overdose of the correct medication; h. leaving any child in a vehicle unsupervised or unsupervised on a field trip; i. fire on the child care premises if children are present; j. any serious and unusual situation that affects the safety and/or well-being of a child or children in the care of the provider; k. any emergency situation that requires sheltering in place; l. implementation of facility lock-down procedures, and/or temporarily relocating children; m. any loss of power over two hours while children are in care; n. an accident involving transportation of children in which children were injured; and/or o. a physical altercation between adults in the presence of children on the child care premises. "

#### Finding:

7303-F.1 Based on record review and interviews: After notifying Emergency Personnel and child's parent, center failed to verbally contact Licensing Section Management staff immediately.

### 7303-F.4: Written Report regarding critical/reportable incidents

Not Met

7303-F.4: "The written report to LDOE Licensing Section for critical incidents and reportable incidents shall include the following information: a. name of facility; b. address of facility; c. license number; d. contact number; e. date of incident; f. time of incident; g. name of child or children involved; h. name of staff involved and other staff present; i. description of incident; j. date and time of notification to parents (to include attempted contacts), law enforcement, and child welfare (CW), if applicable; k. signature of person(s) notifying law enforcement, emergency personnel, CW, and parents; l. corrective action taken and/or needed to prevent reoccurrence; m. date and signature of staff completing report; and n. signature of parent, with date and time of signature. "

#### Finding:

7303-F.4 Based on record review and interviews: The written report to LDOE Licensing Section for a critical incident involving child C1 was incomplete as the report failed to include:

j. correct date and time of notification to parent