

## Statement of Deficiencies

### 1103-A-E: Critical Incidents and Required Notification

Not Met

1103-A-E: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
  2. serious injury or illness that required medical attention;
  3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
  4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The Licensing Division and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The Licensing Division shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form.
- E. Reporting deadlines may be adjusted in the event of a natural catastrophe and/or disaster, as determined by the Department.

### Finding:

1103-A-E Based on record review/interview(s) on 4/5/18, the center staff failed to notify the Division of Licensing by written report within 24 hours of the incident or by the next business day as LS was informed by interviewee(s) that O1 informed S9 on 3/8/18 (Thursday), of an incident that took place on 2/15/18, which alleged S8 push C1 and stated to C2, "You're getting on my nerves, I'll be glad when you go home".

S9 failed to notify Licensing and other appropriate agencies as it was stated that S9 informed S1 about O1's report on 3/12/18 (following Monday), instead of reporting the incident appropriately in order to comply with Licensing. Therefore, the center failed to provide a written notification on the Licensing Division's Critical Incidents Report Form with all information requested on the form within 24 hours or the next business day after the acknowledgment of incident.