

Statement of Deficiencies

705.A.B.C.D.: Access

Not Met

705.A.B.C.D.: A. An early learning center shall allow the Licensing Division staff access to the center, the children, and all files and records at any time during any hours of operation or any time a child is present.

B. Licensing Division staff shall be allowed to interview any center staff person deemed necessary by the Licensing Division.

C. Licensing Division staff shall be admitted into a center immediately and without delay and shall be given free access to all areas of a center, including its grounds.

D. If any portion of a center is set aside for private use by an owner of the center, Licensing Division staff shall be permitted to verify that no children are present in that portion of the center and that such private areas are inaccessible to children.

Finding:

705.A.B.C.D. Based on observations/interview(s) on 4/4/18, Licensing Division staff was not admitted into a center immediately, without delay as evidenced by specialist arrived to the center at 9:30am. Specialist went to the door rang the door bell and knocked several times on the front entrance and no one answered the door. Specialist could hear children inside of the building but still no one answered the door. I arrived to the back entrance and knocked again and no one answered the door. I called the center twice and no one answered the phone. I contacted state office and the consultant for the center called the center several times and the director but failed to get in touch with anyone. Consultant also emailed the Director for the center. After being advised by state office to contact the local police department due to children being present, I went to the door to knock again and S2 opened the door and I gained access to the building at 10:15am. S2 stated that they did not hear the knocks or the door bell and there was no one to answer the phone.

1501-A: Operations

Not Met

1501-A: A center shall operate within the licensed capacity, age range, hours of operation and other specific services designated on its license.

Finding:

1501-A Based on record review on 4/4/18, S1 did not notify the Licensing Division prior to making changes that had an effect on the license as the provider is providing field trips without prior approval by the Licensing Division as evidenced by in C4 and C5's file there were permission slips for an event on 10/17/17 at 11:00am to 1:30pm to the Pumpkin Patch and Chuck E Cheese.

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review on 4/4/18, the center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 11 children were present and 10 children were signed in on the log.

1707-A.1&2: Required Staffing - Director/ Director Designee

Not Met

1707-A.1&2: Each center shall have a qualified director or qualified director designee.

1. The director or director designee shall be an on-site, full-time staff person at the center during the day time hours of operation (prior to 9:00 p.m.).
2. The director or director designee shall be responsible for planning, managing, and controlling the center's daily activities, as well as responding to parental concerns and ensuring that minimum licensing requirements are met.

Finding:

1707-A.1&2: Based on record review on 4/4/18, S1 is not on site full time 32 hours per week as evidenced by attendance logs reviewed from 2/5/18 to 3/29/18. The week of 2/5/18 to 2/9/18, S1 worked 29 hours. The week of 2/12/18 to 2/16/18, S1 worked 23 hours. The week of 2/19/18 to 2/23/18, S1 worked 22 hours. The week of 2/16/18 to 3/2/18, S1 worked 22 hours and 45 minutes. The week of 3/5/18 to 3/9/18, S1 worked 33 hours and 15 minutes. The week of 3/12/18 to 3/16/18, S1 worked 5 hours. The week of 3/19/18 to 3/23/18, S1 worked 3 hours. The week of 3/26/18 to 3/29/18, S1 worked 35 hours.

Statement of Deficiencies

1713-A&B&C: Supervision

Not Met

1713-A&B&C:

A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.

B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G), outdoors, or in vehicles, even momentarily, without staff present.

C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

Finding:

1713-A&C: Based on observation on 4/4/18, C1 was dropped off at the center by a school bus at 3:15 pm and the school bus drove away. No staff person was at the entrance to receive C8 into the center. As I was sitting in the office C8 was knocking at the door to enter. S1 opened the door for C8 to get into the center. S1 stated that a staff person is usually at the door but she sent the staff to run an errand for her today.

1717-A: Independent Contractors Records

Not Met

1717-A: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, Department of Education, Office of Early Childhood staff and local school district staff:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation of a fingerprint based satisfactory criminal background check dated prior to the individual being present at the center or documentation of the paid, adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was on the center premises, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

Finding:

1717-A Based on record review on 4/4/18, S1 did not have documentation of a fingerprint based satisfactory criminal background check dated prior to the individual being present at the center for independent contractor for O12 and O14. Neither O12 nor O14 was accompanied by a staff person at all times while the contractor was on the center premises according to the visitor log. O12 was at the center on 12/1/17 and 12/11/17 and O14 was at the center on 3 occasions after 3/12/18, however O14 did not put a date on the 1st day she signed in at 11:00 and 2nd day she signed in at 8:00 and the 3rd day she signed in at 11:00 but failed to sign out on either date.

1901-C: End-of-Day Check

Not Met

1901-C: The entire center and play yard shall be checked after the last child departs to ensure that no child is left at the center and this check shall be documented. Documentation shall include date, time of visual check, and signature of the staff conducting the visual check.

Finding:

1901-C Based on record review on 4/4/18, The entire center and play yard has not been checked after the last child departs to ensure that no child is left at the center since 3/29/18. The center was closed on 3/30/18 and 4/2/18 for Easter holiday.

1901-M: Strings and Cords

Not Met

1901-M: Strings and cords, including but not limited to those found on equipment, window coverings, televisions and radios, shall be inaccessible to children under age 4.

Finding:

1901-M Based on observations on 4/4/18, strings and cords were accessible to children under age 4 as in S3's classroom there was a computer cord laying on the floor near 2 children. The children in this classroom ranged from ages 2 to 3 years old.

1901-P: Staff Personal Belongings

Not Met

1901-P: The personal belongings of center staff members shall be inaccessible to children.

Finding:

1901-P Based on observations on 4/4/18, the personal belongings of center staff members S2 and S3 was accessible to children as evidenced by S2 and S3 had their purses sitting on the tables in each of their classes. S1 removed the purses from the classrooms when she arrived to the center.

Statement of Deficiencies

1903-C: Free of Hazards

Not Met

1903-C: Indoor and outdoor areas shall be free of hazards.

Finding:

1903-C Based on observations on 4/4/18, the outdoor area were not free of hazards as evidenced by a black bar b que grill was on the right side of the building's playground. S1 stated that the children are not currently using that playground at the time. The bar b que grill was not lit and there were no children on the playground at the time of inspection. S1 removed the grill during the inspection.

1919-A&B: Food Service and Nutrition - Menu

Not Met

1919-A&B: All meals and snacks provided by the center, and their preparation, service and storage, shall meet the requirements for meals of the U.S. Department of Agriculture (USDA) Child and Adult Care Food Program (CACFP) and 7 C.F.R. 226.20 and the Louisiana Sanitary Code, Title 51, Part XXIII, found at LAC 51:XXXIII. For the current CACFP meal patterns, contact the Louisiana Department of Education, Division of Nutrition Support.

The weekly menu shall:

1. be planned for each day of the week and list the specific food items served;
2. be prominently posted by the first day of each week and remain posted throughout the week; and
3. have substitutions or additions posted on or near the menu.

Finding:

1919-A&B: Based on observation/record review on 4/4/18, Menu substitutions or additions were not posted on or near the menus as the menu posted stated lunch should be turkey, ham subway sandwich/ wheat crackers/fruit and water. The children actually had Wendy's chicken wrap with vegetables, apple slices, and juice.

1921-C: Evacuation Pack

Not Met

1921-C: Evacuation Pack. The center shall have an evacuation pack, the location of which is known to all staff, that at a minimum shall contain:

1. a list of area emergency phone numbers;
2. a list of emergency contact information and emergency medical authorization for all enrolled children;
3. an emergency pick up form;
4. first aid supplies, hand sanitizer, wet wipes, and tissue;
5. diapers for children who are not toilet trained and plastic bags for diapers;
6. a battery powered flashlight and radio and batteries;
7. food for children under the age of 4, including infant food and formula; and
8. disposable cups and bottled water.

Finding:

1921-C Based on observations on 4/4/18, the center has an evacuation pack onsite, however the pack is missing hand sanitizer, radio and disposable cups.

2105.B: Staff Required

Not Met

2105.B: At least two staff, one of whom may be the driver, shall be in each vehicle, unless the vehicle has a communication device and the child to staff minimum ratio is met in the vehicle.

Finding:

2105.B Based on record review on 4/4/18, S1 did not have any documentation to determine if adequate staff was present during the field trip taken on 10/17/17 to the Pumpkin Patch and Chuck E Cheese.

2105-C: Field Trip - Planned Route

Not Met

2105-C: If transportation is provided by parents, a planned route shall be provided to each driver and a copy maintained in the center if any parent is transporting a child in addition to their own child.

Finding:

2105-C Based on record review on 4/4/18, S1 did not have the adequate documentation of a planned route that was provided to each driver and a copy maintained in the center for any parent that transported a child in addition to their own child.

Statement of Deficiencies

2105-D: Field Trip - Boarding and Exiting Vehicle

Not Met

2105-D: Children shall be supervised during the boarding and exiting of vehicles by an adult who remains outside of the vehicle.

Finding:

2105-D Based on record review on 4/4/18, S1 did not have any documentation that shows that the children attending the field trip on 10/17/18 were adequately supervised during the boarding and exiting of vehicles by an adult who remained outside of the vehicle.

2105-E: Field Trip - Record

Not Met

2105-E: A written record for each field trip shall be maintained and shall include the following:

1. date, destination(s) and method of transportation;
2. names of all the children being transported in each vehicle;
3. names of the driver, staff members and other adults being transported in each vehicle;
4. names of other adults who joined the field trip at the destination(s) to assist with supervision of children; and
5. the presence of each child each time the children enter or exit the vehicle.

Finding:

2105-E Based on record review on 4/4/18, S1 did not have a written record for each field trip shall be maintained and shall include the following:

1. date, destination(s) and method of transportation;
 2. names of all the children being transported in each vehicle;
 3. names of the driver, staff members and other adults being transported in each vehicle;
 4. names of other adults who joined the field trip at the destination(s) to assist with supervision of children; and
 5. the presence of each child each time the children enter or exit the vehicle.
-