

## ***Statement of Deficiencies***

### **1507-B: Daily Attendance Records - Staff and Owners**

**Not Met**

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

#### **Finding:**

**\*\*NEW\*\*** 1507-B Based on observation/record review: The center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by Specialist observation of 4 staff on premises, but there were 6 staff signed in the log. S5 and S8 had left the premises for lunch, but had not signed out of the log.

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