

## Statement of Deficiencies

### 1503.A.-C.: General Liability Insurance Policy

Not Met

1503.A.-C.: A. A center shall maintain in force at all times current commercial liability insurance for the operation of the center to ensure medical coverage for children in the event of accident or injury.

B. A center is responsible for payment of medical expenses of a child injured while in the center's care.

C. Documentation of commercial liability insurance shall consist of the insurance policy or current binder that includes the name of the early learning center, physical address of the center, name of the insurance company, policy number, period of coverage and explanation of the coverage.

#### Finding:

1503.A.-C.: General Liability Insurance Policy: Based on record review on 4/2/19 the center lacked required documentation of current commercial liability insurance for the operation of the center to ensure medical coverage for children in the event of accident or injury. The center's last verifiable date of coverage was 3/6/19. S6 left the center to obtain the proof of liability insurance and did not return prior the Specialist leaving the center.

### 1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

#### Finding:

1507.B.: Daily Attendance Records: Based on record review on 4/2/19 the center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by there being 3 staff signed into the center and 4 staff present at the center. On 4/2/19 S3 and S5 failed to be signed into the center and S6 was signed into the center despite her absence. S1 stated that S6 had just left. S1 corrected the staff attendance log prior to the Specialist leaving the center.

### 1911.E.: Daily Reports for Infants

Not Met

1911.E.: Daily Reports for Infants. Written reports that include the liquid intake, food intake, disposition, bowel movements and eating and sleeping patterns shall be given to the parents of infants on a daily basis. Reports shall be kept current throughout the day.

#### Finding:

1911.E. Daily Reports for Infants: Based on record review on 4/2/19 the center lacked a daily written report for 2 of 2 infants. S3 states that she was waiting on S1 to bring her copies of the form. S3 received and updated the daily infant reports prior to the Specialist leaving the center.