

Statement of Deficiencies

713.A.: Office of Public Health, State Fire, City Fire Approval

Not Met

713.A.: Annual licensing inspections by the department, current approvals by the Office of Public Health, Office of State Fire Marshal, and city fire (if applicable), and academic approval by the department (if type III center) shall be required before the expiration of an existing license. However, if a center has documentation establishing that the center requested an inspection by the Office of Public Health or the Office of State Fire Marshal prior to the expiration of the existing license, these approvals may be submitted to the department within 90 calendar days of the date of the license renewal.

Finding:

713.A. Based on record review: S1 failed to have a current approval by the Office of State Fire Marshal. The previous approval is dated 3/6/2018, and has expired. S1 stated the State Fire Marshal said they would come later this week.

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A. Based on record review: S1's daily attendance record for children did not include the child's departure times.

- On 3/29/2019, 2 of 88 children did not have documentation of the departure time.
- On 3/28/2019, 1 of 96 children did not have documentation of the departure time.
- On 3/25/2019, 5 of 93 children did not have documentation of the departure time.

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B. Based on record review: S1's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time. On 4/1/2019 there was no documentation of the arrival time of 9 of 18 staff present, S1, S2, S3, S10, S14, S15, S16, S17, and S18. Corrected at time of Licensing visit.

Staff arrival times are as follows:

- 7:00am - S2, S15, S10, S14, S17, and S18
- 8:00am - S1; 8:30am - S3; 9:00am - S16

1901.Q.: The Safety Box

Not Met

1901.Q.: The center shall post a copy of the current The Safety Box newsletter issued by the Louisiana Office of the Attorney General and shall immediately remove from the early learning premises any items listed as recalled.

Finding:

1901.Q. Based on record review/observations: S1 failed to have a posted copy of the current Safety Box newsletter issued by the Louisiana Office of the Attorney General. The Specialist observed the Summer 2014 Safety Box newsletter posted on the Bulletin Board. S1 stated she has a copy of the current newsletter, but was unable to locate it. Corrected at time of Licensing visit.

1921.E.: Tornado Drills

Not Met

1921.E.: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

Finding:

1921.E. Based on record review: S1 failed to have documentation that a tornado drill was conducted at least once per month in the months of March, April, May, and June. There is no documentation that a tornado drill was conducted in May 2018 when requested by Specialist. The last tornado drill was conducted on 3/26/2019. S1 stated the May 2018 drill may be misplaced. S1 provided the May 2018 Tornado Drill ten minutes later stating the

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Tornado Drill was with S2. S1 stated she thinks that the Tornado Drill was done on a day she was not present, and that the drill was never put in the binder. Corrected at time of Licensing visit.
