

## Statement of Deficiencies

### 1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

#### Finding:

1507.B. Based on record review/observations: S1's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time. On 3/28/2019, the Specialist observed S6 on premises, however there was no documentation of S6's arrival time. S6 stated she arrived at 9:20am.

### 1507.E.: Daily Attendance Records - Visitors

Not Met

1507.E.: A daily attendance record for all visitors to include the name, date of visit, arrival and departure times, and the purpose of the visit.

#### Finding:

1507.E. Based on record review: The daily attendance record for all visitors did not include the departure times.

- On 1/30/2019, there is no documentation of the departure times for O1, O2, and O3.
- On 3/20/2019, there is no documentation of the departure time for O4.
- On 3/21/2019, there is no documentation of the departure time for O5.

### 1719.A.&B.: Orientation Training

Not Met

1719.A.&B.: A. Within seven calendar days of the first day present at the center, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices.

B. Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention; and
6. CPR and first aid, as applicable.

#### Finding:

1719.A. Based on record review: S1 lacked documentation that 1 of 11 staff, S6, received orientation within seven days of the first day present at the center and prior to having sole responsibility for any children. Based on staff sign in, S6's first date working in the center is 3/14/2019.

### 1725.A.-C.: Medication Management Training

Not Met

1725.A.-C.: A. All staff members who administer medication shall have medication administration training.

B. Whether the center is administering medication or not, each early learning center shall have at least two staff members trained in medication administration and at least one on the premises. A staff member who is a licensed practical nurse (LPN) or registered nurse (RN) with a valid nursing license shall be considered to have medication administration training.

C. Such training shall be completed every two years with an approved child care health consultant.

#### Finding:

1725.A. Based on record review: All staff members who administer medication did not have medication administration training.

- On 12/20/2018 at 10:53am, S8 administered 2ml of Promethazine and 5ml of Loratine medication to C8 without having current medication administration training.

- 3/11/2019 at 11:08am, S1 administered 5ml of medication to C7 without having current medication administration training. S1 stated she thinks the medicine was Motrin.

- On 3/13/2019 at 11:11am, S2 administered 5ml of Hylands Cough Syrup and 5ml of Ibuprofen to C7 without having current medication administration training.

- On 3/15/2019 at 3:45pm, S2 administered 5ml of medication to C7 without having current medication administration training. C2 stated she administered the Hylands Cough Syrup.

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1725.B. Based on record review: S1 did not have at least two staff members trained in medication administration whether the early learning center administers medication or not. 0 of 11 staff have current medication administration training. S1 stated staff are scheduled to take the training next week.

### 1807.C.: CCCBC-Based Determinations of Eligibility for Visitors and Contractors

Not Met

1807.C.: C. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each visitor or independent contractor of any kind, and shall have documentation of said determination available at all times for inspection upon request by the licensing division, unless the visitor or independent contractor, other than therapeutic professionals as defined in §103, will be accompanied at all times while at the center when children are present, by an adult staff member who is not being counted in child-to-staff ratios. The center shall have documentation of said determination of eligibility, or documentation of the accompanying staff member, available at all times for inspection upon request by the Licensing Division.

#### Finding:

1807.C. Based on record review: A CCCBC-based determination of eligibility for child care purposes from the department was not obtained for each independent contractor, O6 and O7, prior to the person being present at the center or performing services. S1 did not have documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied O6 and O7 at all times while on the center premises. Visitor sign in records show the following:

- O6 was on premises on: 1/14/19, 1/28/19, 2/4/19, 2/11/19, 2/18/19, 3/11/19, 3/18/19, and 3/25/19.

- O7 was on premises on: 1/16/19, 1/23/19, 2/7/19, 2/14/19, 2/15/19, 2/21/19, 2/28/19, 3/15/19, 3/21/19, and 3/28/19.

### 1901.C.: End-of-Day Check

Not Met

1901.C.: The entire center and play yard shall be checked after the last child departs to ensure that no child is left at the center and this check shall be documented. Documentation shall include date, time of visual check, and signature of the staff conducting the visual check.

#### Finding:

1901.C. Based on record review: On 3/27/2019, S1 did not document that the entire center and play yard was checked after the last child departs to ensure that no child is left unattended at the center. S1 stated she completed the check when she left the center at 8:00pm.

### 1901.J.&K.: Items That Can be Harmful to Children

Not Met

1901.J.&K.: J. Items that can be harmful to children, such as medications, poisons, cleaning supplies and chemicals, and equipment, tools, knives and other potentially dangerous utensils, shall be kept in a locked cabinet or other secure place that ensures they are inaccessible to children.  
K. Plastic bags, when not in use, regardless of purpose or use, shall be made inaccessible to children.

#### Finding:

1901.J. Based on observations: Items that can be harmful to children, such as cleaning supplies and chemicals, were not kept in a locked cabinet or other secure place that ensures they are inaccessible to children. On 3/28/2019, the Specialist observed a jar of Clorox Disinfectant Wipes on a bookcase in the "Tiny Tots" classroom with S3 and S4 that was accessible to the nine 1yr - 2yr olds present. Corrected at time of Licensing visit.

### 1901.P.: Staff Personal Belongings

Not Met

1901.P.: The personal belongings of center staff members shall be inaccessible to children.

#### Finding:

1901.P. Based on observations: On 3/28/2019, the personal belongings of staff members, S7, was accessible to children. The Specialist observed S7's black backpack on a chair in the "Toddler Two" classroom that was accessible to the ten 2yr old children present. Corrected at time of Licensing visit.

### 1901.Q.: The Safety Box

Not Met

1901.Q.: The center shall post a copy of the current The Safety Box newsletter issued by the Louisiana Office of the Attorney General and shall immediately remove from the early learning premises any items listed as recalled.

#### Finding:

1901.Q. Based on record review/observations: S1 failed to post a copy of the current Safety Box newsletter issued by the Louisiana Office of the Attorney General. On 3/28/2019, the Specialist observed the January - March 2018 newsletter posted on the bulletin board near the front entrance. Corrected at time of Licensing visit.

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### 1911.D.: Awake Children

Not Met

1911.D.: While awake, children shall not remain in a crib, baby bed, swing, high chair, carrier or playpen for more than 30 consecutive minutes.

#### Finding:

1911.D. Based on observations/interview: On 3/28/2019, a child remained in a swing for more than 30 consecutive minutes. At time of Specialist's arrival at 10:30am, the Specialist observed C9, an 8mos old infant, in a swing asleep. S6 stated C9 had been asleep in the swing for 1 hour and 30 minutes. Corrected at time of Licensing visit.

### 1915.A.: Health Services - Observation

Not Met

1915.A.: Observation. Upon arrival at the center, the physical condition of each child shall be observed for possible signs of illness, infections, bruises or injuries, and when something is observed, it shall be documented and such documentation shall include an explanation from the parent or child.

#### Finding:

1915.A. Based on record review: S1 did not document observations, when something is observed at time of child's arrival to the center including an explanation from parent and/or child were not documented. There is documentation of explanation for the following:

- On 3/25/2019, a child had a scratch on the elbow and bruise on the wrist.
- On 3/20/2019, a child had a scratch on the face and stomach.
- On 3/18/2019, a child had a scratch by left eye and in right ear.
- On 3/7/2019, a child had red marks on her face.
- On 1/28/2019, a child had red bumps on cheeks.

### 1915.B.&C.: Health Services - Parental Notification

Not Met

1915.B.&C.:

B. Reporting. Incidents, injuries, accidents, illnesses, and unusual behavior shall be documented and reported to the parent no later than when the child is released to the parent or authorized representative on the day of the occurrence.

C. Immediate Notification. The parent shall be immediately notified in the following circumstances:

1. blood not contained in an adhesive strip;
2. head or neck or eye injury;
3. human bite that breaks the skin;
4. animal bite;
5. impaled object;
6. broken or dislodged teeth;
7. allergic reaction skin changes (e.g. rash, spots, swelling, etc.);
8. unusual breathing;
9. symptoms of dehydration;
10. temperature reading over 101° oral, 102° rectal, or 100° axillary; or
11. injury or illness requiring professional medical attention.

#### Finding:

1915.C. Based on record review: S1 did not have documentation of immediate notification to the parent when the following occurred to a child.

- On 11/28/2018, a head injury incident occurred at 10:45am, however the parent was notified at 3:30pm.
- On 11/6/2018, a head injury incident occurred at 11:48am, however there is no documentation of when the parent was notified.
- On 12/13/2018, a head injury incident occurred at 10:45am, however the parent was notified on 12/14/2018 at 8:00am.

### 1921.C.: Evacuation Pack

Not Met

1921.C.: Evacuation Pack

The center shall have an evacuation pack, the location of which is known to all staff, that at a minimum shall contain:

1. a list of area emergency phone numbers;
2. a list of emergency contact information and emergency medical authorization for all enrolled children;
3. an emergency pick up form;
4. first aid supplies, hand sanitizer, wet wipes, and tissue;
5. diapers for children who are not toilet trained and plastic bags for diapers;
6. a battery powered flashlight and radio and batteries or a crank flashlight and crank radio; and
7. disposable cups and bottled water.

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**Finding:**

1921.C. Based on observations:

S1 failed to have a complete evacuation pack that included the following: bottled water, disposable cups, wet wipes, and a radio.

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