

Statement of Deficiencies

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A. Based on record review:

The daily attendance log for children did not include the time of departure of each child and the name of the person to whom the child was released on the following days:

- On 03/20/2019 five of 25 children did not have a departure time and the name of the person whom the child was released.
- On 03/21/2019 three of 25 children did not have a departure time and the name of the person whom the child was released.
- On 03/22/2019 four of 25 children did not have a departure time and the name of the person whom the child was released.
- On 03/25/2019 three of 25 children did not have a departure time and the name of the person whom the child was released.
- On 03/26/2019 three of 25 children did not have a departure time and the name of the person whom the child was released.
- On 03/27/2019 one of 25 children did not have a departure time and the name of the person whom the child was released.

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B. Based on record review:

The center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time.

- S4 stated S1 was on premises on 03/06/2019, 03/07/2019, 03/08/2019, 03/11/2019 and 03/21/2019.
- According to documentation, S7's first day on premises was 02/11/2019. S7 was not signed in on the staff attendance log.

1713.E.&F.: Supervision Participation

Not Met

1713.E.&F.:

E: While supervising a group of children, staff shall devote their time to supervising the children, meeting the needs of the children, and participating with them in their activities.

F: Staff duties that include cooking, housekeeping or administrative functions shall not interfere with the supervision of children.

Finding:

1713 E & F Based on observation: While supervising a group of children, childcare staff did not devote their time to supervision of the children, meeting the needs of the children, and in participation with the children in their activities.

- Upon arrival at the center, Specialist observed S7 supervising eight sleeping children while on her cellular phone.

1715.A.1.&3.: Staff Records and Personnel Files

Not Met

1715.A.1.&3.: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following:

1. an application or staff information form containing the following information:
 - a. name;
 - b. date of birth;
 - c. home address and phone number;
 - d. training,
 - e. work experience;
 - f. educational background;
 - g. hire date; and
 - h. first day onsite working with children;
3. Upon termination or resignation of employment, the last date of employment and reason for leaving;

Finding:

1715 A.1.&3. Based in record review: S3 and S6 did not have a completed application/staff information form to include date of birth, phone number,

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training, work experience, educational background for S3 and S6.
S7 also did not have a documented hire date or the first day on-site working with children.

1719.A.&B.: Orientation Training

Not Met

1719.A.&B.: A. Within seven calendar days of the first day present at the center, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices.

B. Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention; and
6. CPR and first aid, as applicable.

Finding:

1719 A&B Based on record review: S7, S8, S3 and S6 did not have documentation of received orientation within seven days of the first day present at the center and prior to having sole responsibility for any children and received additional orientation within thirty days of date of hire.

1807.B.: CCCBC-Based Determinations of Eligibility for Volunteers and Staff

Not Met

1807.B.: B. Volunteers and Staff. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each volunteer, staff member, or employee of any kind, and shall have documentation of said determination available at all times for inspection upon request by the Licensing Division.

Finding:

1807.B. Based on record review: A CCCBC-based determination of eligibility for child care purposes from the department was not obtained for each S3, prior to S3 being present at the center or performing services.

- S3 was hired on 02/11/2019 and received and approved CCCBC on 02/11/2019. According to the documentation of the staff sign in log, S3 was present on 02/01/2019, 02/04/2019, 02/05/2019, 02/06/2019, 02/07/2019 and 02/08/2019

1901.C.: End-of-Day Check

Not Met

1901.C.: The entire center and play yard shall be checked after the last child departs to ensure that no child is left at the center and this check shall be documented. Documentation shall include date, time of visual check, and signature of the staff conducting the visual check.

Finding:

1901.C. Based on record review:

There was no documentation that the entire center and play yard was checked for after the last child departs to ensure that no child is left unattended at the center 02/09/2019 to 03/27/2019.

1915.A.: Health Services - Observation

Not Met

1915.A.: Observation. Upon arrival at the center, the physical condition of each child shall be observed for possible signs of illness, infections, bruises or injuries, and when something is observed, it shall be documented and such documentation shall include an explanation from the parent or child.

Finding:

1915.A. Based on record review: The provider did not document observations, when something was observed, noted on children upon arrival to the center on 02/04/2019, 02/05/2019, 02/11/2019, 02/18/2019 and 02/25/2019.

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1921.C.: Evacuation Pack

Not Met

1921.C.: Evacuation Pack

The center shall have an evacuation pack, the location of which is known to all staff, that at a minimum shall contain:

1. a list of area emergency phone numbers;
2. a list of emergency contact information and emergency medical authorization for all enrolled children;
3. an emergency pick up form;
4. first aid supplies, hand sanitizer, wet wipes, and tissue;
5. diapers for children who are not toilet trained and plastic bags for diapers;
6. a battery powered flashlight and radio and batteries or a crank flashlight and crank radio; and
7. disposable cups and bottled water.

Finding:

1921 C Based on observation: The center's pack did not include the following: a list of emergency contact information and emergency medical authorization for all enrolled children and an emergency pick up form.
