

## ***Statement of Deficiencies***

### **1507-A: Daily Attendance Records - Children**

**Not Met**

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### **Finding:**

1507.A Based on Record Review: The daily attendance log for children failed to be completed correctly, Specialist observed that parents pre- signed out 10 of 18 children present in the facility on 3-28-17. Specialist advised S-1 that parents/guardians are supposed to only sign out the children once they are picked up from the facility and not when they are dropped off in the morning at the facility.

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