

Statement of Deficiencies

1103-A-E: Critical Incidents and Required Notification

Not Met

1103-A-E: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
 2. serious injury or illness that required medical attention;
 3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
 4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The Licensing Division and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The Licensing Division shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form.
- E. Reporting deadlines may be adjusted in the event of a natural catastrophe and/or disaster, as determined by the Department.

Finding:

1103-A-E Based on record review: The provider failed to notify within 24 hours of the incident the Licensing Section and other appropriate agencies of the following critical incident : On 3/23/17 at 3:30pm a critical incident was completed by S2 and submitted to Licensing referencing O1 observing S3 holding her child(C1) down onto the floor. S2 failed to notify child welfare within 24 hours of the incident as evidence by review of critical incident form submitted to Licensing on 3/24/17 at 11:35am. S2 on 3/28/17 provided to Licensing Specialist documentation that the information referencing the incident had been reported to child welfare as of 3/27/17.

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review/interview:

The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 51 children were present and 54 children were signed in on the log as evidence by review of the center dated 3/28/17 provided by S2. S2 stated that 3 children had left but were not signed out on 3/28/17. S2 corrected the daily attendance record.

1509-A.8. a-b: Behavior Management Policy

Not Met

1509-A.8. a-b: Behavior Management Policy

Each center shall develop and implement a written behavior management policy describing the methods of behavior guidance and management that shall be used at the center.

The behavior management policy shall prohibit children from being subject to any of the following:

- i. physical or corporal punishment which includes but is not limited to yelling, slapping, spanking, yanking, shaking, pinching, exposure to extreme temperatures or other measures producing physical pain, putting anything in the mouth of a child, requiring a child to exercise, or placing a child in an uncomfortable position.
- ii. verbal abuse, which includes but is not limited to using offensive or profane language, telling a child to "shut up", or making derogatory remarks about children or family members of children in the presence of children;
- iii. the threat of a prohibited action even if there is no intent to follow through with the threat;
- iv. being disciplined by another child;
- v. being bullied by another child;
- vi. being deprived of food or beverages;
- vii. being restrained by devices such as high chairs or feeding tables for disciplinary purposes; and
- viii. having active play time withheld for disciplinary purposes, except timeout may be used during active play time for an infraction incurred during the playtime.

Finding:

1509-A.8. a-b Based on record review/interview:

Provider used a prohibited method of discipline as a child was subject to physical punishment on 3/23/17 at 3:30pm based on review of the center's critical incident and interviews with S1, S2, and S4. C1, a one year old child was physically held down onto the floor by S3. S1 and S2 stated that O1 entered the center and reported to S1 that she observed S3 physically holding C1 down on the floor on 3/23/17. Based on interviews with S1, S3 stated she (S3) was trying to keep C1 from getting out of timeout.

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1509-A.8.c: Behavior Management Policy - Time Out

Not Met

1509-A.8.c: Time Out

- i. Time out shall not be used for children under age 2.
- ii. A time out shall take place within sight of staff.
- iii. The length of each time out shall be based on the age of the child and shall not exceed 1 minute per year of age.
- iv. For children over age six, a time out may be extended beyond 1 minute per year of age, if a signed and dated statement, including a maximum time limit, from the parent granting such permission, is on file at the center.

Finding:

1509-A.8.c Based on interview(s):

Provider used a prohibited method of Time Out as a child under age 2 was subject to time out. C1, a one year old on 3/23/17 was placed in time out by S3 based on interviews conducted with S1 on 3/28/17. S1 stated S3 stated that she was trying to keep C1 from getting out of time out.

1715-A.4: Criminal Background Check

Not Met

1715-A.4: Personnel files for each staff member shall be maintained at the center and shall include the following:
documentation of a fingerprint based satisfactory criminal background check

Finding:

1715-A.4 Based on record review: Documentation of a satisfactory fingerprint based criminal background check (CBC) was not available for S5 prior to S5 working on the center premises. S5 was hired on 2/9/17 as evidence by review orientation training verification completed by S2. S2 failed to have a satisfactory background check prior to working on the premises. S5's background check was not received until 2/18/17. S5 had a waiver that was completed by the Caddo Sheriff office on 2/9/17; however, Licensing was no longer accepting waivers as of 1/30/17. Per review of S5's time sheet from 2/13/17-2/16/17, S5 started working in the center on 2/13/17.