

## Statement of Deficiencies

### 1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

#### Finding:

1507.B. Based on record review/observations: S1 did not maintain documentation of a daily attendance record for Staff and Owners, to include the time of arrival and departure. On 3/27/2019, there is no departure time for S10. At time of Specialist's arrival at 1:00pm, S10 was not on premises. Staff sign in records show that S10 arrived at 8:35am. S1 stated S10 left for lunch at 12:30pm, however there is no documentation of departure time. Specialist advised S1 that all staff and owners must document arrival and departure times including when staff leave for lunch.

### 1719.A.&B.: Orientation Training

Not Met

1719.A.&B.: A. Within seven calendar days of the first day present at the center, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices.

B. Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention; and
6. CPR and first aid, as applicable.

#### Finding:

NEW 1719.A. Based on record review: S1 lacked documentation that 1 of 9 staff, S12, received orientation within seven days of the first day present at the center and prior to having sole responsibility for any children. S1 stated S12 is a volunteer, and that S1 was unaware that she needed an orientation form for S12. S1 stated that S12 has had orientation training to work in the classroom, however there was no documentation of the training. Based on sign in records, S12's date of hire is 3/13/2019.

### 1903.C.: Free of Hazards

Not Met

1903.C.: Indoor and outdoor areas shall be free of hazards.

#### Finding:

NEW 1903.C. Based on observations: The indoor area was not free of electrical hazards on 3/27/2019.

- The Specialist observed three unplugged wall outlets in the "Tender Feet" classroom with S13, that were accessible to the four 9mos - 1yr olds present in the classroom.

- The Specialist observed two unplugged wall outlets in the hallway near the dining area that were accessible to the 56 children present.

Corrected at time of Licensing visit.

### 1907.E.2.: Cribs Free of Toys and Other Soft or Loose Bedding

Not Met

1907.E.2.: Cribs shall be free of toys and other soft or loose bedding, including comforters, blankets, sheets, bumper pads, pillows, stuffed animals and wedges when the child is in the crib.

#### Finding:

NEW 1907.E.2. Based on observations: Cribs were not free of toys or other soft or loose bedding (including comforters, blankets, sheets, bumper pads, pillows, stuffed animals and wedges) while the child was in the crib. On 3/27/2019, the Specialist observed two infants in a crib with a blanket in the "Tender Feet" classroom with S13. Corrected at time of Licensing visit.

### 1911.E.: Daily Reports for Infants

Not Met

1911.E.: Daily Reports for Infants. Written reports that include the liquid intake, food intake, disposition, bowel movements and eating and sleeping patterns shall be given to the parents of infants on a daily basis. Reports shall be kept current throughout the day.

## ***Statement of Deficiencies***

### **Finding:**

1911.E. Based on record review:

S13 lacked a daily written report for 4 of 4 infants, in the "Tender Feet" infant room on 3/27/2019. At time of licensing walk through, S13 did not have documentation of a daily report for the four infants. S13 stated she completed the four reports, but was unable to find them. During the Specialist's second walk through, S13 provided four daily infant reports stating the reports were under a stack of papers. Corrected at time of licensing visit.

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