

## Statement of Deficiencies

### 1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507.A. Based on record review on 04/04/19, the center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 7 children were present and 6 children were signed in on the log.

Based on review of the children's daily attendance record dated 04/04/19, two children were signed out but the name of the person to whom the child was released was not included.

### 1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

#### Finding:

1507.B. Based on record review/observation on 03/27/19, The center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by S1 was observed to be the only staff present in the center when the specialist arrived at 9:15 pm as S1 walked in with the specialist. S1 and S2 stated that S2 had been on break. Review of the staff daily attendance record dated 03/26/19-03/27/19, S2 was signed in at 8 pm, but was not signed out. S1 also stated that S3 was present while S2 was on break. S3 was not observed in or exiting the center and was not signed in after 5:00 pm. S1 stated that S3 must of exited through the back door. S2 made corrections to the sign in sheet to show S3 as in and out and signed her self out and back in. Another review of this staff daily attendance record (03/26/19-03/31/19) on 04/04/19, shows that S2 failed to sign out at the end of her shift on 03/27/19.

### 1905-B.2.&3.: NTC - Staff to Child Ratio

Not Met

- 1905-B.2.&3.: 2. In addition to meeting all required staff to child ratios in §1711, there shall always be a minimum of two staff members present;
3. Staff counted for purposes of meeting child to staff ratio shall be awake;

#### Finding:

1905-B.2&3 Based on observation on 03/27/19, The Center did not have a minimum of two staff present. When specialist arrived at 9:15 pm S1 was observed in the center alone as S2 walked in with specialist. S1 was observed in the center with 2 children ages 2 and 5. S1 stated that S3 was present but that she must of exited through the back of the center. S3 was not signed in at the time the staff daily attendance record was reviewed.

### 1907.A.1.&2.: High Chairs

Not Met

1907.A.1.&2.:

1. The high chair manufacturer's restraint device shall be used when children are sitting in a high chair.
2. Children who are either too small or too large to be restrained using the manufacturer's restraint device shall not be placed in a high chair.

#### Finding:

1907.A. 1 based on observation on 04/04/19, The high chair manufacturer's restraint device was not used when children are sitting in a high chair. During walk through three children age 1 year (per S1), were observed sitting in highchairs, but were not strapped in. S1 was advised and she took the children out the chairs.