

## Statement of Deficiencies

### 1103-A-E: Critical Incidents and Required Notification

Not Met

1103-A-E: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
  2. serious injury or illness that required medical attention;
  3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
  4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The Licensing Division and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The Licensing Division shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form.
- E. Reporting deadlines may be adjusted in the event of a natural catastrophe and/or disaster, as determined by the Department.

#### Finding:

1103-A-E Based on record review: There was no documentation of notification within 24 hours of the incident or the next business day to the Licensing Division and other appropriate agencies of the following critical incident : According to the Critical Reportable Incident Report, on 3/15/18 at 2:35 pm, C1 was left unsupervised. The Critical Reportable Incident Report shows that Licensing was contacted on 3/19/18 at 12:45 pm and DCFS was contacted on 3/19/18 at 9:30 pm. The Licensing Division and other appropriate agencies were not notified with 24 hours of the incident.

### 1713-A&B&C: Supervision

Not Met

#### 1713-A&B&C:

- A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.
- B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G), outdoors, or in vehicles, even momentarily, without staff present.
- C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

#### Finding:

1713 A & B Supervision: Children were not under supervision at all times as on 3/15/18, C1 was left unsupervised in a classroom for 10 minutes. The Licensing Specialist observed the video from 3/15/18. The video showed C1 asleep in the cozy corner, unsupervised in the classroom from 14:32:11 to 14:42:19.