

## Statement of Deficiencies

### 7311-A.2: Reference Checks

Not Met

7311-A.2: A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include documentation of three current, positive reference checks or telephone notes signed and dated. These references shall be obtained from persons not related to the employee.

#### Finding:

7311-A.2 Based on record review/interview(s): Documentation of three current, positive non related reference checks or telephone notes signed and dated was not available for staff: ~S-7, S-8, S-13, S-22.

### 7311-B.1: Criminal Record Check-Extracurricular

Not Met

7311-B.1: The following information shall be kept on file for independent contractors including therapeutic professionals and extracurricular personnel, e.g. computer instructors, dance instructors, librarians, tumble bus personnel, speech therapists, licensed health care professionals, state-certified teachers employed through a local school board, art instructors, and other outside contractors: Documentation of a satisfactory criminal record check from Louisiana State Police as required by R.S. 46:51.2. This check shall be obtained prior to the individual being present in the child care facility. No person who has been convicted of, or pled guilty or nolo contendere to any offense included in R.S. 15:587.1, R.S. 14:2, R.S. 15:541 or any offense involving a juvenile victim, shall be present in any capacity in any child care facility. Independent contractors, therapeutic professionals, and/or extracurricular personnel may provide a certified copy of their criminal background check obtained from the Bureau of Criminal Identification and Information Section of the Louisiana State Police to the provider prior to being present and working with a child or children at the facility. If an individual provides a certified copy of their criminal background check obtained from the Louisiana State Police to the provider, this criminal background check shall be accepted by the department for a period of one year from the date of issuance of the certified copy. A photocopy of the certified copy shall be kept on file at the facility. Prior to the one year date of issuance of the certified copy, the individual shall request and obtain a current certified copy of their criminal background check obtained from the Louisiana Bureau of Criminal Identification and Information Section of the Louisiana State Police in order to continue providing services to a child or children at the child care facility. If the clearance is not obtained by the provider prior to the one year date of issuance of the certified criminal background check, the individual shall no longer be allowed on the child care premises until a clearance is received. This criminal background check shall be accepted by the department for a period of one year from the date of issuance of the certified copy. A photocopy of the certified copy shall be kept on file at the facility;

#### Finding:

7311-B.1 Based on record review/interview(s):

Documentation of a satisfactory criminal record check, as required by Louisiana R.S. 15:587.1, was not available for extracurricular personnel prior to the individual(s) being present in the childcare facility. ~SP-2 & S-3~ was working on the premises on ~(S-2###~2-2-12, 2-3-12, 2-24-12) (S-3 ## 3-15-12)~. The provider failed to have a new portable right to review for SP-2 they had a CBC that was completed by her employer on file, the provider failed to have any CBC's on file for S-3 prior to her entering the facility. Per interview with S-2 she stated that S-3 was supposed to fax her a copy of her CBC, S-2 stated she has not received the CBC as of this date.