

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review on 3/23/2017 by the Specialist in Room #4 with staff members S8 and S9 the center failed to maintain the daily attendance log for the children as evident by none of the children were signed in for 3/22/2017 nor 3/23/2017. On 3/23/17 the center had 119 children present but only 104 were signed in.

1711-A-B-D-G: Child to Staff Ratio

Not Met

1711-A-B-D-G: A. Child to staff ratios are established to ensure the safety of all children.

- B. Minimum child to staff ratios shall be met at all times.
1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
 2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

Finding:

1711-A-B-D-G Based on observations/interview on 3/23/2017 Present in Room #8 were S16 and S17. After Specialist reviewed other staff documents S17 was a volunteer according to S1. Specialist asked S1 about S17 file. S1 stated S17 was a volunteer worker and this was her first day. S1 reported S17 wanted to check out the center because next year she may enroll her child into the center. S1 reported the volunteer did sign in as a visitor but failed to have any documentation reflecting she can supervise and be accessible to children. S1 was informed that due to the center's failure to provide adequate documentation CBC/SCR-1; the classroom is out of ratio. Present in the classroom were 11 (3 yr olds) and 4 (4 yr olds) with only one staff. As S1 stated that S17 is not an employee but did advise that she was a previous substitute. The required ratio for children of these mixed age groups is 13 children per 1 staff person.

1715-A.1.3.: Staff Records and Personnel Files

Not Met

1715-A.1.3.: Personnel files for each staff member shall be maintained at the center and shall include the following:

An application or staff information form containing the following information: name, date of birth, home address and phone number, training, work experience, educational background and hire date;

Upon termination or resignation of employment, the last date of employment and reason for leaving;

Finding:

1715-A.1.3. Based on record review on 3/23/2017 the center did not have an application/staff information form to include name, date of birth, home address and phone number, training, work experience, educational background, hire date, upon termination or resignation of employment, the last date of employment, reason for leaving, for staff: S17. S1 stated that S17 first day was 3/23/17 but according to the visitor log S17 has been in the center on 3/18 to see the Director and has been volunteering since 3/21/17 as evidenced by the visitation logs.

Statement of Deficiencies

1715-A.2: Photo Identification

Not Met

1715-A.2: Personnel files for each staff member shall be maintained at the center and shall include the following:
copy of a state or federal government issued photo identification;

Finding:

1715-A.2 Based on record review: The center did not have a copy of S17 State or federal government issued photo Identification available for review.

1715-A.4: Criminal Background Check

Not Met

1715-A.4: Personnel files for each staff member shall be maintained at the center and shall include the following:
documentation of a fingerprint based satisfactory criminal background check

Finding:

1715-A.4 Based on record review on 3/23/17 Documentation of a satisfactory fingerprint based criminal background check (CBC) was not available for 1 of 24 staff, prior to the individual(s) being present in the childcare facility (1703.A) According to the visitor log S17 was in the center on 3/18/17 to see the director but started volunteering on 3/21/17 as evidenced by the visitation logs. S17 does not have a file, therefore no CBC is in her file.

1715-A.5: State Central Registry

Not Met

1715-A.5: Personnel files for each staff member shall be maintained at the center and shall include the following:
documentation of a current, completed state central registry disclosure form indicating no justified (valid) finding of abuse or neglect by the DCFS, or a current determination from the DCFS indicating that the individual does not pose a risk to children.

Finding:

1715-A.5 Based on record review on 3/23/17 center failed to have documentation of a completed state central registry disclosure form (SCR 1) prior to an individual being present in or providing services to the center on site and available for review at the center(1705.A). 1 of 24 staff, staff identifiers S17 failed to have documentation of the completed form. Staff were on the premises on 4 date(s) on 3/18/17, 3/21/17, 3/22/17, and 3/23/17 as verified by staff visitation logs.

1901-J.&K.: Items That Can be Harmful to Children

Not Met

1901-J.&K.: Items that can be harmful to children, such as medications, poisons, cleaning supplies and chemicals, and equipment, tools, knives and other potentially dangerous utensils, shall kept in a locked cabinet or other secure place that ensures they are inaccessible to children. Plastic bags, when not in use, regardless of purpose or use, shall be made inaccessible to children.

Finding:

1901-J. & K: Based on observation on 3/23/2017 the Specialist observed in classroom # 8 hand wipes and hand sanitizer that stated on the packaging "Keep out of the reach of children" that were accessible to children. Specialist informed s16 to remove and lock the items for the products can be harmful to children. Specialist observed s16 locking the products to ensure they were inaccessible to children.