

Statement of Deficiencies

5305-B: Liability Insurance

Not Met

5305.B. The provider shall maintain in force at all times current commercial liability insurance for the operation of a center to ensure medical coverage for children in the event of accident or injury. The provider is responsible for payment of medical expenses of a child injured while in the provider's care. Documentation shall consist of the insurance policy or current binder that includes the name of the child care facility, physical address of the facility, name of the insurance company, policy number, period of coverage and explanation of the coverage.

Finding:

7305.B. (OLD TAG #5305.B.) The Provider lacked required documentation of current commercial liability insurance for the operation of the center to ensure medical coverage for children in the event of accident or injury. THE INSURANCE BINDER ON SITE EXPIRED ON 7/1/08.

5305-D: Department of Health

Not Met

5305.D. The provider shall have documentation of yearly sanitation inspection and current approval from the Office of Public Health, Sanitarian Services. If food is catered or transported, approval is needed from the health department.

Finding:

7305.D. (OLD TAG #5305.D.) The Provider lacked documentation of a current annual inspection and approval from the Office of Public Health, Sanitarian Services. THE LAST INSPECTION IS DATED 2/9/08.

5305-E: State Fire Marshal

Not Met

5305.E. The provider shall have documentation of yearly safety inspection and current approval from the Office of State Fire Marshal.

Finding:

7305.E. (OLD TAG #5305.E.) The Provider lacked documentation of a current annual fire safety inspection and approval from the Office of State Fire Marshal. THE LAST INSPECTION IS DATED 5/29/07.

5305-I: Staff Attendance

Not Met

5305.I. A daily attendance record for staff, including the director/owner, to include the time of arrival and departure shall be maintained. Staff shall document in/out when not on the child care premises. This record shall accurately reflect persons on the child care premises at any given time.

Finding:

7305.I. (OLD TAG #5305.I.) The center's staff daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by ON TODAY TWO STAFF AND TWO SUBS HAD NOT SIGNED IN UPON ARRIVAL TO THE CENTER.

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5311-A.1: Staff Information Form

Not Met

5311.A.1. A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include an application and/or a staff information form with the following:

- name
- date of birth;
- address and telephone number;
- previous training/work experience;
- educational background; and
- employee's starting and termination date.

Finding:

****NEW****

7311.A.1. (OLD TAG #5311.A.1.) The Provider did not have an application/staff information form for staff: TWO SUBSTITUTE STAFF PRESENT ON TODAY DID NOT HAVE A FILE.

5311-A.2: Reference Checks

Not Met

5311.A.2. A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include documentation of three current, positive reference checks or telephone notes signed and dated. These references shall be obtained from persons not related to the employee.

Finding:

****NEW****

7311.A.2. (OLD TAG #5311.A.2.) Documentation of three current, positive non related reference checks or telephone notes signed and dated was not available for staff: 2 SUBSTITUTE STAFF PRESENT ON TODAY DID NOT HAVE A FILE.

5311-A.3: Job Descriptions

Not Met

5311.A.3. A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include written job descriptions for every position at the center.

Finding:

****NEW****

7311.A.3. (OLD TAG #5311.A.3.) The Provider lacked a job description for every position at the center for staff: [TWO SUBSTITUTE STAFF PRESENT IN THE CENTER ON TODAY DID NOT HAVE A FILE].

5311-A.4: Health Statement

Not Met

5311.A.4. A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include a written statement of good health signed by a physician or designee. Health statement dated within three months prior to offer of employment or within one month after date of employment is acceptable. A health statement is required every three years. Originals shall be presented upon request.

Finding:

7311.A.4. (OLD TAG #5311.A.4.) Health records to include documentation of good health, signed by a physician or designee were not available for staff: 1 OF 4 STAFF AS WELL AS THE TWO SUBSTITUTE STAFF PRESENT ON TODAY DID NOT HAVE A FILE.

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5311-A.5: Criminal Record Check

Not Met

5311.A.5. A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include documentation of a satisfactory criminal record check, as required by R.S.15:587.1. Provider shall request this clearance prior to the employment of any center staff. A criminal record clearance is not transferable from one employer to another. No staff with a criminal conviction of a felony, a plea of guilty or nolo contendere of a felony, or any offense of a violent or sexual nature, or any offense involving a juvenile victim shall be employed in a Class "A" child care center.

Finding:

****NEW****

7311.A.5. (OLD TAG #5311.A.5.) Documentation of a satisfactory criminal record check, as required by Louisiana R.S. 15:587.1, was not available for [2] of [4] staff, [SUBSTITUTE STAFF]. Documentation of submission [was not] available. STAFF SHALL NOT BE PRESENT IN THE CENTER UNLESS A SATISFACTORY CRIMINAL BACKGROUND CLEARANCE HAS BEEN RECEIVED FROM THE LOUISIANA STATE POLICE.

5312-B: Quarterly Training

Not Met

5312.B. The director shall conduct, at a minimum, one staff training session/meeting every three months. Documentation shall consist of the date of the training session, training topics, and signatures (not initials) of all staff in attendance.

Finding:

7312.B. (OLD TAG #5312.B.) Provider lacked documentation that the director conducted one staff training session each three month quarter consisting of dated minutes of the training sessions including training topics and signatures (not initials) of staff in attendance. THE CENTER HAS DOCUMENTED MEETINGS IN 8/2008 AND 8/2007 BUT NOT MEETINGS DOCUMENTED FOR THE SECOND AND THIRD QUARTER.

5312-D.1: Continuing Education

Not Met

5312.D.1. The director shall provide opportunities for continuing education of staff through attendance at child care workshops or conferences, for paid and non-paid staff who are left alone with children, or who have supervisory or disciplinary authority over children. The child care staff, excluding foster grandparents, shall obtain 12 clock hours of approved training per center's anniversary year in job related subject areas. At least three of the 12 clock hours of training for directors/director designees shall be in administrative issues. Documentation shall consist of attendance records or certificates received by staff. This is in addition to the required training hours from the Department of Health and Hospitals, pediatric first aid and infant/child/adult CPR. Medication administration training by a Child Care Health Consultant may count toward fulfilling three of the mandated 12 hours of continuing education training. All training shall have prior approval by the Department of Social Services. Original certificates shall be made available upon request.

Finding:

****NEW****

7312.D.1. (OLD TAG #5312.D.1.) There was no documentation that paid and non-paid staff, [ALL STAFF], who are left alone with children, or who have supervisory or disciplinary authority over children have obtained 12 clock hours of approved training per center's anniversary year. This is in addition to the required training from the Department of Health, Pediatric First Aid and Infant/Child/Adult CPR.

5312-E.1: CPR

Not Met

5312.E.1. A minimum of at least 50 percent of all staff on the premises and accessible to the children at all times shall have documentation of current infant/child/adult certification in CPR. Original cards shall be made available upon request. This training shall be approved by the Department of Social Services prior to acceptance.

Finding:

7312.E.1. (OLD TAG #5312.E.1.) The Provider did not have documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children have current approved Infant/Child/Adult certification in CPR. [1] of [4] staff had documentation of this certification.

Statement of Deficiencies

5313-A: Authorization to Participate in Water Activities

Not Met

5313.A. The provider shall obtain written authorization from the parent for the child to participate in any water activity. The statement shall describe all types of water activities provided and the authorization shall be updated at least annually and shall list the child's name, type of water activity, location of water activity, parent's signature and date.

Finding:

7313.A. (OLD TAG #5313.A.) The provider lacked written authorization from the parent for the child to participate in water activities in [] of [] children's files reviewed. THE CENTER HAD A SPLASH/WATER DAY AT THE END OF LAST SCHOOL YEAR, HOWEVER DIRECTOR STATED SHE DID NOT HAVE THE DOCUMENTATION FOR THIS DAY.

5327-L: Clean of Hazards

Not Met

5327.L. The center and yard shall be clean and free from hazards.

Finding:

7327.L. (OLD TAG #5327.L.) The yard was not free of hazards as
*SPECIALIST OBSERVED 2 ACTIVE/UNTREATED ANT BEDS ON THE PLAYGROUND.