

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review/observations: The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as on March 21, 2017, 25 children were present and 22 children were signed in on the log. Provider corrected prior to Specialist departure.

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B Based on observations/record review: The center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by Specialist arrived at the center on March 21, 2017 at 1:30 PM and found that S1 was signed in at 6:00 AM; however, S1 was not present and had not signed out. Specialist observed S1 arrive at the center at 2:00 PM. S1 stated that she left the center for lunch and forgot to sign out. Specialist observed S3 present in the facility; however, S3 was not signed in for the day. S1 and S3 signed in prior to Specialist departure.