

Statement of Deficiencies

713.A.: Office of Public Health, State Fire, City Fire Approval

Not Met

713.A.: Annual licensing inspections by the department, current approvals by the Office of Public Health, Office of State Fire Marshal, and city fire (if applicable), and academic approval by the department (if type III center) shall be required before the expiration of an existing license. However, if a center has documentation establishing that the center requested an inspection by the Office of Public Health or the Office of State Fire Marshal prior to the expiration of the existing license, these approvals may be submitted to the department within 90 calendar days of the date of the license renewal.

Finding:

NEW 713.A. Based on record review: S5 lacked documentation of a current approval by the Office of Public Health prior to the expiration of the previous approval. S5 stated a Health inspector came on 3/19/2019, but there was no documentation of current approval at time of Licensing visit on 3/20/2019. The last Office of Public Health inspection was completed on 1/3/2018.

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A. Based on record review: The daily attendance log for children did not include the time of departure of each child on the following dates:

- On 3/18/2019, there was no departure time for 1 of 21 children.
- On 3/19/2019, there was no departure time for 1 of 21 children.

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B. Based on record review: S5 did not maintain documentation of a daily attendance record for Staff and Owners, to include the time of arrival and departure.

- On 3/18/2019, there is no documentation of departure for S1 and S5.
- On 3/19/2019, there is no documentation of arrival and departure for S5. S5 stated she worked from 7:00am - 5:30pm on 3/19/19.
- On 3/19/2019, there is no documentation of departure for S1. S1 stated she left at 5:30pm on 3/19/2019.

At time of Specialist's arrival at 9:00am, there was no sign in for S1 and S5 for 3/20/2019. S1 stated she arrived at 7:00am. S5 stated she arrived at 7:00am. Corrected at time of Licensing visit.

1515.B.: Consent to Release

Not Met

1515.B.: Consent to Release. The center shall obtain written consent from the parent prior to releasing any information, recordings, or photographs from which the child might be identified, except to authorized state and federal agencies. This one time written consent shall be obtained from the parent and updated as changes occur.

Finding:

NEW 1515.B. Based on record review: S5 did not obtain consent from the parent prior to releasing any information, recordings, or photographs from which the child might be identified, except to authorized state and federal agencies. On 3/20/2019, there was no documentation of the consent to release form in 2 of 10 children's files reviewed, C1 and C8.

Statement of Deficiencies

1711.A.&B.&D.&G.: Child to Staff Ratio

Not Met

1711.A.&B.&D.&G.: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children		Ratio
Infants under 1 year		5:1
1 year	7:1	
2 years		11:1
3 years	13:1	
4 years	15:1	
5 years	19:1	
6 years and up	23:1	

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

Finding:

NEW 1711.B. Based on record review: S5 did not have at a minimum of two child care staff present at an early learning center when more than one child is present. On 3/20/2019, at time of Specialist's arrival at 9:00am, there was no documentation of staff sign in for S1 and S5 on 3/20/2019. The Specialist is unable to determine when child to staff ratio was met prior to Specialist arrival. Child sign in records for 3/20/2019 show that 10 children, ages 5mos - 4yr, arrived between 7:00am - 8:53am prior to the Specialist's arrival. The Specialist observed S1 and S5 on premises at time of arrival and ratio was met. Based on staff interviews, S1 and S5 both stated they arrived at 7:00am. The Specialist observed S2 arrived 9:14am.

1717.A.: Independent Contractors Records

Not Met

1717.A.: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, local school district staff, and departmental staff other than those responsible for inspecting centers:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation CCCBC-based determination of eligibility for child care purposes from the department or documentation of the adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was at the center when children were present, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while at the center when children were present, and the signature of both the contractor and the accompanying staff member.

Finding:

1717.A. Based on record review/interview: There was no documentation of a CCCBC-based determination of eligibility for child care purposes from the department available for review during the Licensing inspection for independent contractor O3 when children were present. Also, there was no documentation of the adult staff member, not otherwise counted in child to staff ratios, who accompanied independent contractors, O3, at all times on 3/13/2019 while O3 was at the center when children were present.

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1719.A.&B.: Orientation Training

Not Met

1719.A.&B.: A. Within seven calendar days of the first day present at the center, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices.

B. Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention; and
6. CPR and first aid, as applicable.

Finding:

1719.A-B. Based on record review/interviews: There was no documentation that S1 completed orientation within seven calendar days of her date of hire and prior to assuming sole responsibility for any children and within 30 calendar days of her date of hire on additional policies and practices of the center. S1's date of hire is unknown; however, S1 stated she has been working at the center since 2011.

1901.C.: End-of-Day Check

Not Met

1901.C.: The entire center and play yard shall be checked after the last child departs to ensure that no child is left at the center and this check shall be documented. Documentation shall include date, time of visual check, and signature of the staff conducting the visual check.

Finding:

1901.C. Based on record review: S5 did not document that the entire center and play yard is checked after the last child departs to ensure that no child is left unattended at the center. There is no documentation that a visual check was completed on 3/18/2019. S5 stated that she and S1 closed on 3/18/2019, and that a visual check was done.

1901.P.: Staff Personal Belongings

Not Met

1901.P.: The personal belongings of center staff members shall be inaccessible to children.

Finding:

NEW 1901.P. Based on observations: The personal belongings of center staff members, S2, was accessible to children. On 3/20/2019, at time of walk through, the Specialist observed an Ozarka water bottle on top of the sink in classroom two. Corrected at time of visit.

1903.C.: Free of Hazards

Not Met

1903.C.: Indoor and outdoor areas shall be free of hazards.

Finding:

1903.C. Based on observations: The indoor area was not free of hazards as the Specialist observed one unplugged wall socket in classroom two that is accessible to the 10 children present. The unplugged socket is an electrical shocking hazard.

1907.A.1.&2.: High Chairs

Not Met

1907.A.1.&2.:

1. The high chair manufacturer's restraint device shall be used when children are sitting in a high chair.
2. Children who are either too small or too large to be restrained using the manufacturer's restraint device shall not be placed in a high chair.

Finding:

NEW 1907.A.1. Based on observations: On 3/20/2019 the high chair manufacturer's restraint device is not being used when children are sitting in a high chair.

- At 9:05am, the Specialist observed 2 children, 10mos old and 1yr old, in a high chair and was not strapped in using the manufacturer's restraint device. The Specialist advised S5 and S1 that children cannot be in high chairs when the manufacturer's restraint device are not being used.

- At 11:33am, the Specialist also observed three 1yr olds in a high chair and was not strapped in using the manufacturer's restraint device.

Statement of Deficiencies

The Specialist advised S2 that children cannot be in high chairs when the manufacturer's restraint device are not being used.
Corrected at time of Licensing visit.

1919.A.&B.: Food Service and Nutrition - Menu

Not Met

1919.A.&B.: A. All meals and snacks provided by the center, and their preparation, service and storage, shall meet the requirements for meals of the U. S. Department of Agriculture (USDA) Child and Adult Care Food Program (CACFP), 7 CFR 226.20, and LAC 51:XXIII.

B. The weekly menu shall:

1. be planned for each day of the week and list the specific food items served;
2. be prominently posted by the first day of each week and remain posted throughout the week; and
3. have substitutions or additions posted on or near the menu.

Finding:

1919.B3. Based on record review/observations: Menu substitutions or additions were not posted on or near the menus on 3/20/2019. The posted menu for 3/20/2019 stated Hamburger, French Fries, Green Beans, Oranges, and Milk would be served. However, the Specialist observed Mashed Potatoes served to the 1yr olds in classroom two with S2. S1 stated she did not served the French Fries because of the choking hazard.

1921.E.: Tornado Drills

Not Met

1921.E.: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

Finding:

1921.E. Based on record review: S5 did not have documentation of tornado drills that were conducted at least once per month during the months of March, April, May, and June 2018.
