

## Statement of Deficiencies

### 5311-A.4: Health Statement

Not Met

5311.A.4. A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include a written statement of good health signed by a physician or designee. Health statement dated within three months prior to offer of employment or within one month after date of employment is acceptable. A health statement is required every three years. Originals shall be presented upon request.

#### Finding:

7311.A.4 (OLD TAG 5311.A.4. ) Health records to include documentation of good health, signed by a physician or designee were not available for staff: DOH: 10/28/08, 10/21/08, 5/20/08, 9/16/08, 9/11/08 AND 10/21/08.

### 5311-A.5: Criminal Record Check

Not Met

5311.A.5. A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include documentation of a satisfactory criminal record check, as required by R.S.15:587.1. Provider shall request this clearance prior to the employment of any center staff. A criminal record clearance is not transferable from one employer to another. No staff with a criminal conviction of a felony, a plea of guilty or nolo contendere of a felony, or any offense of a violent or sexual nature, or any offense involving a juvenile victim shall be employed in a Class "A" child care center.

#### Finding:

7311.A.5 (OLD TAG 5311.A.5.) Documentation of a satisfactory criminal record check, as required by Louisiana R.S. 15:587.1, was not available for 1 of 7 staff, DOH:3/18/09. Documentation of submission WAS NOT available. NO STAFF SHALL BE PRESENT IN CENTER WITHOUT DOCUMENTATION OF CRIMINAL RECORD CLEARANCE FROM LA STATE POLICE ON FILE.

### 5312-D.1: Continuing Education

Not Met

5312.D.1. The director shall provide opportunities for continuing education of staff through attendance at child care workshops or conferences, for paid and non-paid staff who are left alone with children, or who have supervisory or disciplinary authority over children. The child care staff, excluding foster grandparents, shall obtain 12 clock hours of approved training per center's anniversary year in job related subject areas. At least three of the 12 clock hours of training for directors/director designees shall be in administrative issues. Documentation shall consist of attendance records or certificates received by staff. This is in addition to the required training hours from the Department of Health and Hospitals, pediatric first aid and infant/child/adult CPR. Medication administration training by a Child Care Health Consultant may count toward fulfilling three of the mandated 12 hours of continuing education training. All training shall have prior approval by the Department of Social Services. Original certificates shall be made available upon request.

#### Finding:

7312.D.1 (OLD TAG 5312.D.1. )There was no documentation that paid and non-paid staff, DOH:7/30/07AND 10/1/07 who are left alone with children, or who have supervisory or disciplinary authority over children have obtained 12 clock hours of approved training per center's anniversary year. This is in addition to the required training from the Department of Health, Pediatric First Aid and Infant/Child/Adult CPR.

### 5312-E.1: CPR

Not Met

5312.E.1. A minimum of at least 50 percent of all staff on the premises and accessible to the children at all times shall have documentation of current infant/child/adult certification in CPR. Original cards shall be made available upon request. This training shall be approved by the Department of Social Services prior to acceptance.

#### Finding:

7312.E.1 (OLD TAG 5312.E.1. ) The Provider did not have documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children have current approved Infant/Child/Adult certification in CPR. BETWEEN 1 AND 2 PM, 1 OF 5 staff had documentation of this certification. AFTER 2:00PM, 2 OF 7 STAFF HAD DOCUMENTATION OF CPR.

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### 5312-E.3: PFA

Not Met

5312.E.3. A minimum of at least 50 percent of all staff on the premises and accessible to children shall have documentation of current pediatric first aid certification. Original cards shall be made available upon request. This certification shall be approved by the Department of Social Services prior to acceptance.

#### Finding:

7312.E.3 (OLD TAG 5312.E.3. ) The Provider did not have documentation that at least 50 percent of the staff on the premises and accessible to children at all times has current approved Pediatric First Aid training. 1 of 5 staff had documentation of this certification BETWEEN 1-2PM AND AFTER 2PM, 2 OF 7 STAFF HAD DOCUMENTATION.

### 5315-A: Child-to-Staff Ratio

Not Met

5315.A. Child/staff ratios are established to ensure the safety of all children. Only those staff members directly involved in child care and supervision shall be considered in assessing child/staff ratio. Child/staff ratios shall be met at all times as the number of children supervised by one staff person shall not exceed the ratios as indicated below; however, there shall always be a minimum of two child care staff present during hours of operation when children are present:

Ages of Children	Child/Staff Ratio
Infants under 12 months	5:1
One year old	7:1
Two year old	11:1
Three year old	13:1
Four year old	15:1
Five year old	19:1
Six year old and up	23:1

An average of the child/staff ratio may be applied to mixed groups of children ages two, three, four, and five. Ratios for children under two or over five years old are excluded from averaging. When a mixed group includes children less than two years of age, the age of the youngest child determines the ratio for the group to which the youngest child is assigned. When a mixed group includes children both older and younger than six years old and older, the ages of the children less than six determine the ratio for the group. During naptime, required staffing shall be present in the center to satisfy child/staff ratios.

#### Finding:

7315.A (OLD TAG 5315.A.) Provider did not have at a minimum of 2 child care staff present during hours of operation when children were present as one staff was supervising 13 children age 7 @ SCHOOL AGE, 2 @ AGE 3, 1 @ AGE 0, 1 @ AGE 1 AND 1 @ AGE 2 BETWEEN 6:30AM AND 6:56AM WHEN THE 2ND STAFF ARRIVED.

7315.A (OLD TAG, 5315.A.) The provider did not have the required staffing present in the center during naptime to satisfy child/staff ratio as evidenced by BETWEEN SPECIALIST ARRIVAL AT 1:00PM UNTIL 2:00PM, 18 children age 3-4 (10 @ AGE 3 AND 8 AT AGE 4) present with 1 staff. THERE WAS 1 ADDITIONAL STAFF ON SITE AND THIS STAFF WAS COUNTED IN THE 1-2 YEAR OLD CLASS THAT HAD 12 CHILDREN, 5 @ 1YR AND 7 @ 2YRS. WITH 1 STAFF. \*\*\*AT 2:00PM, 2 ADDITIONAL STAFF ARRIVED FROM LUNCH AND CHILD/STAFF RATIO WAS MET IN ALL CLASSROOMS.

### 5325-G: Equipment in Good Repair

Not Met

5325.G. All play equipment and equipment necessary for the operation of the center shall be maintained in good repair.

#### Finding:

7325.G (OLD TAG 5325.G.) The provider did not maintain play equipment and equipment necessary for the operation of the center in good repair as MATTRESSES IN INFANT ROOM WERE IN DISREPAIR AS THE PLASTIC WAS TORN AND THE FOAM WAS EXPOSED.

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### **5333-F: Vehicles Visual Check**

**Not Met**

5333.F. The driver or staff person shall check the vehicle and account for each child upon arrival and departure at each destination to ensure no child is left on the vehicle or at any destination. Documentation shall include the signature of the person conducting the check and the time the vehicle is checked for each loading and unloading of children.

#### **Finding:**

7333.F (OLD TAG 5333.F.) The Provider's documentation of the vehicle check was incomplete and did not include the VISUAL CHECK UPON ARRIVAL AT THE FIELD TRIP DESTINATION.

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