

Statement of Deficiencies

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B. Based on record review/interview at 1:10 p.m., S1 failed to have the center's staff and owner's daily attendance record accurately reflect persons on the child care premises at any given time. On 3/10/2022, although S2 was acknowledged to be on premises by S1 and S3, her presence was not documented in the staff attendance log. S2 was not signed in the log on 3/10/2022, but was on the premises from 12:15 p.m. until 4:30 p.m..

Corrective Action Plan - Effective 3/17/2022, S1 stated she will check the staff daily attendance log/time cards throughout the day to ensure all staff are properly signed in/out of the log, so is she is not recited this deficiency.
