

Statement of Deficiencies

5305-H: Children's Daily Attendance

Not Met

5305.H. A daily attendance record for children, completed by the parent or center staff, including the time of arrival and departure of each child and the name of the person to whom the child was released, shall be maintained. This record shall accurately reflect the children on the child care premises at any given time. If the record is completed by center staff, that individual shall write the first and last name of the person to whom the child was released and sign his/her own name. Children who leave and return to the center during the day shall be signed in/out. A computerized sign in/out procedure is acceptable if the record accurately reflects the time of arrival and departure as well as the name of the person to whom the child was released.

Finding:

7305.H (5305.H.) The daily attendance log for children did not include: the time of arrival (1 TIME) and departure (18 TIMES) of each child and the name of the person to whom the child was released (6 TIMES). Records were reviewed from 12/09-present.

5305-I: Staff Attendance

Not Met

5305.I. A daily attendance record for staff, including the director/owner, to include the time of arrival and departure shall be maintained. Staff shall document in/out when not on the child care premises. This record shall accurately reflect persons on the child care premises at any given time.

Finding:

7305.I (5305.I.) The center's staff daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by the center director is not signing in/out when she leaves the premises on school business, ie. to go to the store or a meeting or another center.

5321-J: Daily Observation of Children

Not Met

5321.J. Upon arrival at the center, each child shall be observed for possible signs of illness, infections, bruises, injuries, physical condition, etc. When noted, results including an explanation from parent and/or child shall be documented.

Finding:

5321.J. The provider did document observations noted on children upon arrival to the center. Results including an explanation from parent and/or child were not documented in classroom #2.