# Statement of Deficiencies

#### 713.A: Office of Public Health, State Fire, City Fire, Office of Early Childhood approval

713.A: Current approvals by the Office of Public Health, Office of State Fire Marshal, City Fire (if applicable), Office of Early Childhood and the Licensing Division shall be required before the expiration of an existing license.

#### Finding:

713.A Based on interview(s) on 3/15/18, S1 lacked documentation of a current annual inspection and approval from Office of Public Health and State Fire Marshal. The date of the last approval is 03/17/16 (Health) and 03/21/16 (fire), On 9/28/17, S1 stated that the Fire Marshal was present on 09/22/17. On 3/15/18 S1 stated that both inspections had been completed but they were sent to an incorrect email address so he did not have them available.

#### 1507-A: Daily Attendance Records - Children

1507-A: A daily attendance record for children shall be maintained that shall:

- 1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
- 2. accurately reflect children on the center premises at any given time; and
- 3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507-A Based on record review on 03/15/18 the daily attendance log for children did not include the time of departure of each child and the name of the person to whom the child was released. Based on review of children's daily attendance log dated 03/05/18, C-1, C2, C3, and C4 were signed in but not signed out and there was not documentation of to whom the children were released.

#### 1715-A.4: Criminal Background Check

1715-A.4: Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a fingerprint based satisfactory criminal background check

#### Finding:

1715-A.4 Based on record review/interview(s) S4 left S1's employment for more than 30 days and a new criminal background check was not obtained prior to this individual being re-hired and/or being present on the child care premises. S4's date of termination/resignation was August 2016 and her date of re-hire was 02/22/18. Based on review of the daily attendance records provided for S4, S4 was present in the center on 02/20/18, 03/05/18, 03/06/18, and 03/15/18.

#### 1719-A.-B.: Orientation Training

1719-A.-B.: Within seven calendar days of date of hire, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

- 1. child abuse identification and reporting;
- 2. emergency preparation;
- 3. licensing regulations; and
- 4. safe sleep practices,

Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

- 1. child development;
- 2. child guidance;
- 3. learning activities;
- 4. health and safety;
- 5. shaken baby prevention;

#### Finding:

1719-A.-B. Based on record review/interview(s) S1 failed to have documentation that 1 of 6 staff, S5, received the required 7 and 30 day orientation within

Not Met

Not Met

### Not Met

#### Not Met

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### 1721-A. - C.: Continuing Education Training

1721-A. - C.: Early learning centers shall provide opportunities for continuing education of staff members. The center staff of Type III centers, excluding Foster Grandparents, shall obtain a minimum of 12 clock hours of training annually in the topics found in §1719(A) and (B) conducted by trainers approved by the Licensing Division. The Licensing Division shall keep a registry of approved trainers.

B. These Hours are in addition to the 3 hours required for health and safety.

C. Copies of certificates of completion or attendance records shall be maintained at the center and available for inspection by the Licensing Division upon request.

#### Finding:

1721-A. - C. Based on interview(s)/record review on 03/15/18, S1 could not provide documentation that the center staff of Type III centers, excluding Foster Grandparents, obtained a minimum of 12 clock hours of training annually in the topics found in §1719(A) and (B) conducted by trainers approved by the Licensing Division, S1 stated that he completed his trainings as required, bu that the certificates were no tin the center and S2 stated that that she had not completed any additional training hours since the last inspection on 09/28/17. This is in addition to the required training from the Department of Health, Pediatric First Aid and Infant/Child/Adult CPR.

#### 1725-A.-D.: Medication Management Training

1725-A.-D.: A. All staff members who administer medication shall have medication administration training.

- B. Whether administering medication or not, each early learning center shall have at least two staff members trained in medication administration.
- C. Such training shall be completed every two years with an approved Child Care Health Consultant.
- D. A licensed practical nurse (LPN) or registered nurse (RN) with a valid nursing license shall be considered to have medication administration training.

#### Finding:

1725-B Based on interview on 03/15/18, S2 stated that no additional staff has completed the medication training. On 9/28/17 S1 was the only staff with this training. S2 stated that they has a class scheduled but no date was given.

#### 1903-C: Free of Hazards

1903-C: Indoor and outdoor areas shall be free of hazards.

#### Finding:

1903-C Based on observations 0n 3/15/18, indoor area was not free of hazards as based on observation of a piece of molding with exposed nails placed on the counter-top in an area accessed by children, specialist also observed cans of BEHR paint and primer in one, Kilz original primer/sealer/ stainblocker and DryDex spackling in the lobby/front entrance area, observed to be used by the children to enter and exit the facility. S1 removed the hazard during the visit.

#### 1907-E.2: Cribs Free of Toys and Other Soft or Loose Bedding

1907-E.2: Cribs shall be free of toys and other soft or loose bedding, including comforters, blankets, sheets, bumper pads, pillows, stuffed animals and wedges when the child is in the crib.

#### Finding:

1907-E.2 Based on observations on 3/15/18, S1's cribs were not free of stuffed animals while the child was in the crib as evidence by specialist observed a stuffed bear in the crib with an infant during the walk through.

#### 1907-F.1-5: Prohibited Items

1907-F.1-5: Prohibited Items

- 1. Infant walkers;
- 2. Toy chests, storage bins and other equipment with attached lids;
- 3. Latex balloons for children under age 3;
- 4. Trampolines; and
- 5. Culverts.

### Finding:

Page 2 of 3

Not Met

Not Met

Not Met

Not Met

Not Met

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1907-F.1-5 Based on observations on 3/15/18, S1 has infant walker, infant was observed during walk through.

#### 1919-A&B: Food Service and Nutrition - Menu

Not Met

1919-A&B: All meals and snacks provided by the center, and their preparation, service and storage, shall meet the requirements for meals of the U.S. Department of Agriculture (USDA) Child and Adult Care Food Program (CACFP) and 7 C.F.R. 226.20 and the Louisiana Sanitary Code, Title 51, Part XXIII, found at LAC 51:XXXIII. For the current CACFP meal patterns, contact the Louisiana Department of Education, Division of Nutrition Support.

The weekly menu shall:

- 1. be planned for each day of the week and list the specific food items served;
- 2. be prominently posted by the first day of each week and remain <b>posted</b> throughout the week; and
- 3. have substitutions or additions posted on or near the menu.

#### Finding:

1919-A&B Based on record review, observation and interview on 03/15/18. menu substitutions or additions were not posted on or near the menus as. Children were observed eating chicken patty's, french fries, pears, white bread and milk. The menu states the that on the 3rd Thursday in March the children will be served Spaghetti/Meat Sauce, Green Beans, Peaches and Milk. S2 stated that she had to change the menu today.