

Statement of Deficiencies

1509-A.8. a-b: Behavior Management Policy

Not Met

1509-A.8. a-b: Behavior Management Policy

Each center shall develop and implement a written behavior management policy describing the methods of behavior guidance and management that shall be used at the center.

The behavior management policy shall prohibit children from being subject to any of the following:

- i. physical or corporal punishment which includes but is not limited to yelling, slapping, spanking, yanking, shaking, pinching, exposure to extreme temperatures or other measures producing physical pain, putting anything in the mouth of a child, requiring a child to exercise, or placing a child in an uncomfortable position.
- ii. verbal abuse, which includes but is not limited to using offensive or profane language, telling a child to "shut up", or making derogatory remarks about children or family members of children in the presence of children;
- iii. the threat of a prohibited action even if there is no intent to follow through with the threat;
- iv. being disciplined by another child;
- v. being bullied by another child;
- vi. being deprived of food or beverages;
- vii. being restrained by devices such as high chairs or feeding tables for disciplinary purposes; and
- viii. having active play time withheld for disciplinary purposes, except timeout may be used during active play time for an infraction incurred during the playtime.

Finding:

1509-A.8. a-b Based on record review on 03/15/2018, center failed to have a complete written Behavior Management policy that included

- i. physical or corporal punishment which includes but is not limited to yelling, slapping, spanking, yanking, shaking, pinching, exposure to extreme temperatures or other measures producing physical pain, putting anything in the mouth of a child, requiring a child to exercise, or placing a child in an uncomfortable position.
- ii. verbal abuse, which includes but is not limited to using offensive or profane language, telling a child to "shut up", or making derogatory remarks about children or family members of children in the presence of children;
- iii. the threat of a prohibited action even if there is no intent to follow through with the threat;
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- v. being bullied by another child;
- vi. being deprived of food or beverages;
- vii. being restrained by devices such as high chairs or feeding tables for disciplinary purposes; and
- viii. having active play time withheld for disciplinary purposes, except timeout may be used during active play time for an infraction incurred during the playtime.

1509-A.8.c: Behavior Management Policy - Time Out

Not Met

1509-A.8.c: Time Out

- i. Time out shall not be used for children under age 2.
- ii. A time out shall take place within sight of staff.
- iii. The length of each time out shall be based on the age of the child and shall not exceed 1 minute per year of age.
- iv. For children over age six, a time out may be extended beyond 1 minute per year of age, if a signed and dated statement, including a maximum time limit, from the parent granting such permission, is on file at the center.

Finding:

1509-A.8.c Based on record review on 03/15/2018, center failed to a complete Behavior Management Policy- Time Out that includes

- i. Time out shall not be used for children under age 2.
- ii. A time out shall take place within sight of staff.
- iii. The length of each time out shall be based on the age of the child and shall not exceed 1 minute per year of age.
- iv. For children over age six, a time out may be extended beyond 1 minute per year of age, if a signed and dated statement, including a maximum time limit, from the parent granting such permission, is on file at the center.

1715-A.1.3.: Staff Records and Personnel Files

Not Met

1715-A.1.3.: Personnel files for each staff member shall be maintained at the center and shall include the following:

An application or staff information form containing the following information: name, date of birth, home address and phone number, training, work experience, educational background and hire date;

Upon termination or resignation of employment, the last date of employment and reason for leaving;

Finding:

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1715-A.1.3. Based on record review on 03/15/2018, S1 failed to maintain personnel files for 10 of 21 staff persons as evidenced by staff folders that failed to have an application on file.

1715-A.4: Criminal Background Check

Not Met

1715-A.4: Personnel files for each staff member shall be maintained at the center and shall include the following:
documentation of a fingerprint based satisfactory criminal background check

Finding:

1715-A.4 Based on record review on 3/15/18, the center failed to maintain documentation of a fingerprint based satisfactory criminal background check prior to being present on the center premises as LS observed S5 CBC date 6/21/17 was hire 6/12/17, S6 date of hire 9/25/17 failed to have a CBC for LS review, S12 CBC completed 6/20/17 and was hired 6/12/17, S13 dated of hire was 9/12/17 and CBC 9/20/17.

1901-J.&K.: Items That Can be Harmful to Children

Not Met

1901-J.&K.: Items that can be harmful to children, such as medications, poisons, cleaning supplies and chemicals, and equipment, tools, knives and other potentially dangerous utensils, shall kept in a locked cabinet or other secure place that ensures they are inaccessible to children. Plastic bags, when not in use, regardless of purpose or use, shall be made inaccessible to children.

Finding:

1901-J&K Based on observations on 03/15/2018, specialist observed in S9 and S10's classroom 2 rolls of large black plastic bags and in an unlocked cloth storage cubby, 1 pair of blue and white adult scissors located on a small desk and 1 pair of black adult scissors, one large stapler machine, and 2 tape dispensers located on the top of a black shelf. Specialist also observed one box of light bulbs, one small roll of white plastic trash bags, and one box of plastic gloves located on a white shelf near the bathroom. These items were not made inaccessible to children.

1901-M: Strings and Cords

Not Met

1901-M: Strings and cords, including but not limited to those found on equipment, window coverings, televisions and radios, shall be inaccessible to children under age 4.

Finding:

1901-M Based on observations on 03/15/2018, specialist observed 2 cords hanging from a surge protector in S9 and S10's classroom that was hanging from a hook which was not made inaccessible to children.

1901-P: Staff Personal Belongings

Not Met

1901-P: The personal belongings of center staff members shall be inaccessible to children.

Finding:

1901-P Based on observations on 03/15/2018, specialist observed one brown purse belonging to S9 and one black purse on green belonging to S10 on a green bookshelf in the middle of the classroom that was not made inaccessible to children. Specialist advised staff that belongings need to removed and both S10 and S11 removed immediately.

1903-C: Free of Hazards

Not Met

1903-C: Indoor and outdoor areas shall be free of hazards.

Finding:

1903-C Based on observations on 03/15/2018, specialist observed one brown box which contained a wooden bookshelf and electrical part located in the main hallway that was accessible to children. Specialist observed 2 metal ladders, an orange plastic net, 2 long white PVC pipes, one large wooden block, one children's sink with standing water, one folding table leaned against the metal storage building, and one large wooden cross leaned against the metal storage building that was not made inaccessible to children. In the gym, specialist observed 27 outlet plugs that were not secured with outlet covers that were accessible to children. S1 stated that the after-school children are located in the gym. S1 removed brown box and electrical part was removed before specialist departure.

1903-E.6: Outdoor - Crawlspace

Not Met

1903-E.6: Crawlspace and mechanical, electrical, or other hazardous equipment shall be made inaccessible to children.

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Finding:

1903-E.6 Based on observations on 03/15/2018, specialist observed a large crawlspace due to the metal gates being lodged in old leaves on the left playground which was not made inaccessible to children.

1907-B.1-4: Eating Practices

Not Met

1907-B.1-4:

1. Developmentally appropriate seating shall be used.
2. Chairs and tables of suitable size shall be available for each child.
3. Feeding tables may be used at mealtimes, if children's feet are able to rest comfortably on a foot rest.
4. Feeding tables may also be used for occasional program activities that require a table surface for no longer than 30 minutes in one day in addition to mealtime minutes.

Finding:

1907-B.1-4 Based on observations on 03/15/2018, specialist observed a feeding table in S8's classroom that failed to provide a comfortable foot rest for 3 of 5 seats for the children. Specialist observed that foot rest were present but were broken and hanging from the seat.

1907-F.1-5: Prohibited Items

Not Met

1907-F.1-5: Prohibited Items

1. Infant walkers;
2. Toy chests, storage bins and other equipment with attached lids;
3. Latex balloons for children under age 3;
4. Trampolines; and
5. Culverts.

Finding:

1907-F.1-5 Based on observations on 03/05/2017, specialist observed 1 large clear tote in S9 and S10's classroom which had an attached lid. Staff removed before specialist departure.

1913-E: Water Activities - Safety Procedure

Not Met

1913-E: The center shall have written procedures describing the method staff shall use to account for children and ensure their safety while engaged in water activities.

Finding:

1913-E Based on record review on 03/15/2018, S1 stated that she did not have a written procedure describing the method staff shall use to account for children and ensure their safety while engaged in water activities as evidenced by field trip logs to Louisiana Tech swimming pool dated 07-19-17, 07-24-17, 07-26-17, and 07-31-2017.

1913-F: Water Activities - Lifeguard Certification

Not Met

1913-F: When children use a pool or other body of water with a depth of more than 2 feet, a certified lifeguard shall be present and supervising the children and may be counted in the child to staff ratio.

1. For on-site water activities, the center shall have documentation of the current certification of the lifeguard.
2. For off-site water activities, the center shall have documentation of the current certification of the lifeguard, whether the lifeguard is furnished by the center or the off-site water location.

Finding:

1913-F Based on record review, S1 failed to provide proof of current certification of lifeguards present during an off-site water activity to Louisiana Tech swimming pool as evidenced by field trip log on 07-19-17, 07-24-17, 07-26-17, and 07-31-2017.

1919-C: Food Allergies and Special Diets

Not Met

1919-C: Information regarding food allergies and special diets of children shall be posted in the food preparation area with special care taken to ensure that individual names of children are not in public view. If a parent chooses to allow the center to post the child's name and allergy information in public view, the center shall obtain a signed and dated authorization from the parent.

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Finding:

1919-C Based on record review on 03/15/2018, center failed to have a signed and dated authorization to post a child's name and allergy information in public view as evidence by posting of allergy information in each classroom and S1's office. S1 stated that she will get consent from parents to continue to post in classroom.

1921-C: Evacuation Pack

Not Met

1921-C: Evacuation Pack. The center shall have an evacuation pack, the location of which is known to all staff, that at a minimum shall contain:

1. a list of area emergency phone numbers;
2. a list of emergency contact information and emergency medical authorization for all enrolled children;
3. an emergency pick up form;
4. first aid supplies, hand sanitizer, wet wipes, and tissue;
5. diapers for children who are not toilet trained and plastic bags for diapers;
6. a battery powered flashlight and radio and batteries;
7. food for children under the age of 4, including infant food and formula; and
8. disposable cups and bottled water.

Finding:

1921-C Based on observations on 03/15/2018, S1 failed to have complete evacuation pack. The current evacuation pack contained first aid supplies, hand sanitizer, wet wipes, tissue, diapers for children who are toilet trained, plastic bags for diapers, flash lights with batteries, food for children under the age of 4, including infant food and formula and disposable cups. S1 failed to have a list of emergency phone numbers, a list of emergency contact information and emergency medical authorization for all enrolled children, an emergency pick up form, radio, and bottled water. Specialist removed 4 bottles of Crystal Geyser water which expired 10/ 2013, 2 cans of Similac which expired on 04/1/2013, and 1 box of Oatmeal and Banana infant cereal which expired on 11/30/2012.

2101-A.8: Vehicle in Good Repair

Not Met

2101-A.8: Vehicles shall be maintained in good repair.

Finding:

2101-A.8 Based on observations on 03/15/2018, center failed to maintain vehicle in good repair as specialist observed a large tear on the first seat of Van 2 which exposes a large section of seat crushing and a small tear on the second seat which exposes a small section of seat cushioning.

2103-E: Master Transportation Log

Not Met

2103-E: Master Transportation Log

1. A copy of the current master transportation log shall be maintained on file at the center and shall include the names of the children, the pickup and drop off locations, and the authorized persons to whom the children may be released. Documentation shall be maintained whether transportation is provided by the center or contracted.
2. Each driver or monitor, whether provided by the center or through a contractor, shall be provided a current master transportation log,

Finding:

2103-E Based on record review/interview on 03/15/2018, S1 failed to maintain a master transportation log that includes the names of the children, the pickup and drop off locations, and the authorized persons to whom the children may be released and provided to each driver of the center. S1 stated that she did not have this document available.

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2103-F: Passenger Transportation Log

Not Met

2103-F: Passenger Log

1. A current passenger log for each trip shall be used to track children and staff during transportation.
2. The log shall be maintained on file at the center and a copy shall be provided to the driver or monitor.
3. The following shall be recorded in the passenger log:
 - a. date the transportation is provided;
 - b. name of the child;
 - c. name of driver and staff members;
 - d. pick up and drop off locations;
 - e. time child was placed on the vehicle;
 - f. time child was released and name of the person or entity to whom child was released; and
 - g. signature of staff person completing the log.

Finding:

2103-F Based on record review on 03/15/2018, S1 failed to maintain a complete passenger log for the center as evidenced by passenger transportation logs dated February 12, 2018 through March 9, 2018 which does not include the drop off location of the children. S1 stated that not all children are dropped off at the center and some children are located to the North location which does not reflect on logs completed by center.
