

Statement of Deficiencies

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

NEW 1507.B. Based on record review/observations: The staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time. On 3/14/2019 at time of Specialist's arrival, S1 and S7 were not observed on the premises. There was no documentation of the departure times for S1 and S7. S1 stated she left the center at 2:00pm to pick up her grandkids. S7 stated she left the center at 1:15pm. The Specialist observed S7 arrive at 2:15pm, and S1 arrive at 2:20pm. Corrected at time of visit.

On 3/14/2019, the Specialist reviewed staff sign in records at 2:20pm, and observed a departure time of 5:00pm on 3/14/2019 for S3. S3 was observed on premises at time of Licensing visit. S3 stated she made the mistake of signing herself out early. Specialist advised S3 and S1 that documentation can not be filled in prior to the date or time.

1711.A.&B.&D.&G.: Child to Staff Ratio

Not Met

1711.A.&B.&D.&G.: A. Child to staff ratios are established to ensure the safety of all children.

- B. Minimum child to staff ratios shall be met at all times.
1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
 2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

Finding:

NEW 1711.B. On 3/14/2019, S1 failed to meet the required child to staff ratio for children of the following ages: 6 infants, age 3mos - 10mos, with one staff. The required ratio for children of this age is 5 children per 1 staff person. The Specialist observed one staff, S6, supervising six infants in the infant room alone between 2:08pm - 2:12pm. S6 stated S7 left the center to get lunch. Ratio was met at 2:12pm when S5 brought one infant, C1, to the one year classroom. S7 arrived at 2:15pm, and stated she was sitting in a car in the driveway at the time of the Specialist's arrival. S1 arrived at 2:20pm. Specialist advised S1, S6, and S7 that child to staff ratio must be met at all times in the infant room.