

## Statement of Deficiencies

### 1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

#### Finding:

1507-B Based on interview(s)/record review on 03/14/18, the center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by S1 was not signed in on 03/14/18 and could not provided attendance records for the entire month of March 2018. S1 admitted that she had not been signing in, but that she had been present.

### 1509-A.8. a-b: Behavior Management Policy

Not Met

1509-A.8. a-b: Behavior Management Policy

Each center shall develop and implement a written behavior management policy describing the methods of behavior guidance and management that shall be used at the center.

The behavior management policy shall prohibit children from being subject to any of the following:

- i. physical or corporal punishment which includes but is not limited to yelling, slapping, spanking, yanking, shaking, pinching, exposure to extreme temperatures or other measures producing physical pain, putting anything in the mouth of a child, requiring a child to exercise, or placing a child in an uncomfortable position.
- ii. verbal abuse, which includes but is not limited to using offensive or profane language, telling a child to "shut up", or making derogatory remarks about children or family members of children in the presence of children;
- iii. the threat of a prohibited action even if there is no intent to follow through with the threat;
- iv. being disciplined by another child;
- v. being bullied by another child;
- vi. being deprived of food or beverages;
- vii. being restrained by devices such as high chairs or feeding tables for disciplinary purposes; and
- viii. having active play time withheld for disciplinary purposes, except timeout may be used during active play time for an infraction incurred during the playtime.

#### Finding:

1509-A.8. a-b Based on interview(s) S1 and S2 used a prohibited method of discipline as a child (C25) was subject to physical punishment (spanking/ tapping hand). S1 and S2 admitted to tapping C25 on the hand. S1 stated that C25 is her grandchild and the daughter of S2. S1 stated that she was not aware that she could not tap her own grandchild on the hand in the center.

### 1707-A.1&2: Required Staffing - Director/ Director Designee

Not Met

1707-A.1&2: Each center shall have a qualified director or qualified director designee.

1. The director or director designee shall be an on-site, full-time staff person at the center during the day time hours of operation (prior to 9:00 p.m.).
2. The director or director designee shall be responsible for planning, managing, and controlling the center's daily activities, as well as responding to parental concerns and ensuring that minimum licensing requirements are met.

#### Finding:

1707-A.1&2 Based on record review on 03/19/18, S1 did not have a qualified Director who is an on-site full time staff person at the center during the day time hours of operation (prior to 9:00 p.m.) and responsible for planning, managing, and controlling the center's daily activities, as well as responding to parental concerns and ensuring that minimum licensing requirements are met. Based on review of the staff daily attendance dated 02/04/18-03/04/18, S9 does not work in the center full-time during the day. Daily attendance records provided shows for the week of 02/04/18-02/11/18, S9 worked a total of 16 hours, for the week of 02/12/18-02/18/18, S9 worked a total of 4 hours, for the week of 02/19/18-02/25/18, for the week of 02/26/18-03/04/18, S9 worked a total of 30 hours. The required amount of hours for a full-time director is 32 hours per week which are to be worked prior to 9 pm.

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### 1711-A-B-D-G: Child to Staff Ratio

Not Met

1711-A-B-D-G: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.

D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

#### Finding:

1711-A-B-D-G Based on observations on 03/19/18, S1 did not ensure that child staff ratio was met at all times as during walk through at 3:30 pm, S3 was observed supervising 6 infants. The ratio for this group is 5 to 1. Based on review of the children's daily attendance for 03/19/18, C26 arrived at 11:45 am which caused S3 to be over ratio. The classroom needed one additional staff to meet child staff ratio. Ratio was met at 3:40 pm when C23 left.

### 1901-J.&K.: Items That Can be Harmful to Children

Not Met

1901-J.&K.: Items that can be harmful to children, such as medications, poisons, cleaning supplies and chemicals, and equipment, tools, knives and other potentially dangerous utensils, shall kept in a locked cabinet or other secure place that ensures they are inaccessible to children. Plastic bags, when not in use, regardless of purpose or use, shall be made inaccessible to children.

#### Finding:

1901-J.&k based on observation on 03/14/18, Items that can be harmful to children poisons, cleaning supplies and chemicals, were not kept in a locked cabinet or other secure place that ensures they are inaccessible to children. Specialist observed a closet/laundry room with door open, specialist observed Dreft baby detergent, Downey fabric softener, Gain detergent, Clorox Bleach, Miracle-gro Plant food, 409 cleaner, Awesome cleaner, Lysol all purpose disinfectant spray, Raid wasp and Hornet, Downey Fresh protect scent booster, Clorox cleaner with bleach, Pine oil, Ajax powder cleaner, Lemon Ammonia, Four Monks cleaning vinegar, Murphy oil soap, Polyurethane, Lysol toilet bowl cleaner, Fred's air refresher, paint thinner, heavy duty drain opener, Goof off, Minwax wood finisher, and Spic and Span Cleaner. This room was located inside of the lunchroom area which was also unlocked and open which would allow children to have access to the open closet/laundry room. S1 was advised that the door had to be locked and closed so that these items are inaccessible to the children. S1 closed and locked the door while specialist was present

### 1901-P: Staff Personal Belongings

Not Met

1901-P: The personal belongings of center staff members shall be inaccessible to children.

#### Finding:

1901-P Based on observation on 03/14/18, the personal belongings (black backpack purse) of center staff members, S4, was accessible (on top of mini fridge) to children. S1 was advised that the purse or any other personal belongings of the staff has to be inaccessible to the children.

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### 1907-B.1-4: Eating Practices

Not Met

1907-B.1-4:

1. Developmentally appropriate seating shall be used.
2. Chairs and tables of suitable size shall be available for each child.
3. Feeding tables may be used at mealtimes, if children's feet are able to rest comfortably on a foot rest.
4. Feeding tables may also be used for occasional program activities that require a table surface for no longer than 30 minutes in one day in addition to mealtime minutes.

#### Finding:

1907-B.1-4 Based on observations on 03/14/18, Developmentally appropriate seating was not used. Specialist observed children eating lunch at a picnic table with bench seats, some of the children observed feet could not touch the floor and were dangling.

### 1907-C.2: Sleeping Arrangements Labeled

Not Met

1907-C.2: Individual sleeping accommodations shall be assigned to a child on a permanent basis and labeled, unless the cots or mats are sanitized daily.

#### Finding:

1907-C.2 Based on observations on 03/14/18 and 03/19/18 each child's sleeping accommodations were not assigned to him/her on a permanent basis as they were not labeled. Specialist observed infant cribs to not be labeled.

### 1907-E.1: Playpens or Cribs with Mesh sides

Not Met

1907-E.1: Children are prohibited from sleeping in playpens or cribs with mesh sides.

#### Finding:

1907-E.1 Based on observations: on 03/19/18, S1 allowed children to sleep in cribs (bassinet) with mesh sides as evidenced by 1 child (C26) was observed sleeping in cribs with mesh sides.

### 1915-B.&C: Health Services - Parental Notification

Not Met

1915-B.&C:

B. Reporting. Incidents, injuries, accidents, illnesses, and unusual behavior shall be documented and reported to the parent no later than when the child is released to the parent or authorized representative on the day of the occurrence.

C. Immediate Notification. The parent shall be immediately notified in the following circumstances:

1. blood not contained in an adhesive strip;
2. head or neck or eye injury;
3. human bite that breaks the skin;
4. animal bite;
5. impaled object;
6. broken or dislodged teeth;
7. allergic reaction skin changes (e.g. rash, spots, swelling, etc.);
8. unusual breathing;
9. symptoms of dehydration;
10. temperature reading over 101° oral, 102° rectal, or 100° axillary; or
11. injury or illness requiring professional medical attention.

#### Finding:

1915-B. &C. Based on interviews S3 did not have documentation of incidents of incidents, injuries, accidents as S3 stated that a 2 year old female child received a bruise on her leg when a toy was thrown by another child. S3 stated that the incident occurred around the end of November 2017. S3 stated that he knows it should have been documented. He stated that he did however give verbal notification at pick up.

### 1919-H: Infants Held While Bottle Fed

Not Met

1919-H: Infants that cannot hold a bottle shall be held while being bottle-fed. A child shall not be placed lying down on a mat or otherwise with a bottle, sippy cup, etc. A bottle shall not be propped at any time.

#### Finding:

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1919-H Based on observations on 03/19/18, Specialist observed children (C23 and C24 per S3) placed in/on crib holding his/her bottle. Both C23 and C2 appeared to be asleep with bottles still in their mouth. S1 was advised that the bottles needed to be removed.

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