Not Met

# Statement of Deficiencies

## 1507-A: Daily Attendance Records - Children

1507-A: A daily attendance record for children shall be maintained that shall:

- 1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
- 2. accurately reflect children on the center premises at any given time; and
- 3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507-A Based on record review and observations on 3/14/2017 Specialist observed during the walk through 34 children were present in the center on 3/14/17 at 9:30 am. S1 stated the sign in sheet for the children are kept on a computer system. S1 printed the record and only 33 children were signed into the system. S1 stated that C11 was not signed in at arrival. S1 signed in C11 into the computer system after discovering the error.

### 1715-A.4: Criminal Background Check

1715-A.4: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a fingerprint based satisfactory criminal background check

#### Finding:

1715-A.4 Based on record review on 3/14/2017 S1 did not have a fingerprint based satisfactory criminal background check (CBC) for 2 of 11 staff members that are currently employed at the center (S11 and S7). S1 reported she was unaware of the waiver for S11 during January 2017 and her hire date is 1/30/2017. S1 stated she had several employees to leave the center and needed to hire employees as soon as possible. The Specialist informed S1 that a CBC is to be completed before an employee is hired no matter the circumstances. S7 was the additional staff that did not have a CBC before her hire date. S7 was hired on 3/13/2017.

## 1719-A.-B.: Orientation Training

1719-A.-B.: Within seven calendar days of date of hire, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

- 1. child abuse identification and reporting;
- 2. emergency preparation;
- 3. licensing regulations; and
- 4. safe sleep practices,

Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

- 1. child development;
- 2. child guidance;
- 3. learning activities;
- health and safety;
- 5. shaken baby prevention;

### Finding:

1719-A.-B. Based on record review on 3/14/2017 S1 did not provide additional information on S7's orientation form. There were no check marks stating that the staff completed her 30 day orientation subjects. The form also failed to have the signature of verification from S1.

#### 1901-J.&K .: Items That Can be Harmful to Children

1901-J.&K.: Items that can be harmful to children, such as medications, poisons, cleaning supplies and chemicals, and equipment, tools, knives and other potentially dangerous utensils, shall kept in a locked cabinet or other secure place that ensures they are inaccessible to children. 1901-L: Plastic bags, when not in use, regardless of purpose or use, shall be made inaccessible to children.

### Finding:

1901-J. &K. Based on observation by the Specialist on 3/14/17 during the walk through inspection of the center the Specialist observed in S7's classroom a container of Clorox wipes. The Clorox wipes were observed on a shelf that was accessible to the children. S7's classroom has 3 yr olds that are physically able to reach the cleaning product. Upon Specialist observation and informing S7 of the hazard S7 did remove the product and lock it away from the children.

## 2101-A.8: Vehicle in Good Repair

2101-A.8: Vehicles shall be maintained in good repair.

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# Finding:

2101-A.8 Based on observations by the Specialist on 3/14/17 the center van used for transportation at the center needs 3 new tires. Both front tires and the back passenger side tire are lacking sufficient tire thread and need to be replaced as soon as possible.