

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A Based on Record Review The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as ~70 children were present and ~40 children were signed in on the log for 3-14-17. S-1 stated that they are using the Pro-Care system and she stated that the system is not functioning properly date of survey 3-14-17, S-1 asked the parents to write in the time of arrival and departure for the children on a form. S-1 forgot to include a section where the parents needed to sign their signatures stating the children were released to them. Specialist also observed that the facility failed to sign out the after school age children when they left the facility to attend school date of survey 3-14-17.

1703.B: Visitors - CBC/Accompanied

Not Met

1703.B: An early learning center shall obtain documentation of a satisfactory fingerprint based CBC for each visitor or independent contractor of any kind, prior to the person being present at the center or performing services for the center UNLESS the visitor or independent contractor WILL BE accompanied at all times while on the center premises by an adult, paid, staff member who is not being counted in child to staff ratios, and the center shall have copies of said documentation on-site at all times and available for inspection upon request by the Licensing Division.

1. Documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied a visitor or independent contractor at all times while the visitor or contractor was on the center premises shall include the date, arrival and departure time of the visitor or contractor, language stating that the visit or contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

Finding:

1703.B Based on Record Review: The Center did not have documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied ~-visitor, independent contractor ~-at all times while they were on the center premises. Documentation did not include the ~date, arrival time, departure time, language stating that they were accompanied by the staff member at all times while on the premises, signature of the contractor, signature of the staff member.

1717-A: Independent Contractors Records

Not Met

1717-A: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, Department of Education, Office of Early Childhood staff and local school district staff:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation of a fingerprint based satisfactory criminal background check dated prior to the individual being present at the center or documentation of the paid, adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was on the center premises, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

Finding:

1717.A Based on Record Review: Provider did not have documentation on file for Independent Contractors that included person's name, address, phone number, list of duties performed while at the center. ~ for O-1 (9-29-16, 9-28, 9-30-16, 10-3-16, 10-7,16, 10-10-16), (O-2, 1-30-17) (O-3, 10-13-16, 10-20-16) (O-4, 1-30-17, 2-2-17) (O-5, 10-11-16, 11-7-16, 11-30-16), (O-6, 9-30-16), (O-7 10-11-16) . The facility also failed to have a staff docuemented as accompanying the folowing therapist (O-5, O-6, O7) in the facility when no CBC was available on the therapist.

1915-A: Health Services - Observation

Not Met

1915-A: Observation. Upon arrival at the center, the physical condition of each child shall be observed for possible signs of illness, infections, bruises or injuries, and when something is observed, it shall be documented and such documentation shall include an explanation from the parent or child.

Finding:

1915.A Based on Record Review. Results including an explanation from parent and/or child were not documented.