

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review: Before/ After school children who left and returned to the center , via school bus, during the day were not signed in/out as required.;The daily attendance log for children did not include the time of arrival and departure of each children returning from school on a school bus. 2/15/17 is lacking departure times when they got on the school bus for 4 out of 7 children; 2/24/17 is lacking the departure times when the children got on the school bus, the bus number the child was released to, and the name of the employee releasing the children to the bus for 3 out of 4 children; 3/1/17 is lacking the name of the person signing the child into the center for 3 out of 5 children, arrival date is not recorded for 1 out of 5 children; 3/2/17 is lacking the name of the person signing the child into the center for 3 out of 4 children; 3/7/17 is lacking departure times when the children got on the school bus for 3 out of 6 children; 3/8/17 is lacking departure times when the children got on the school bus for 2 out of 7 children; 3/14/17 is lacking departure times when the child got on the school bus for 1 out of 1 child.