

## Statement of Deficiencies

### 713.A.: Office of Public Health, State Fire, City Fire Approval

**Not Met**

713.A.: Annual licensing inspections by the department, current approvals by the Office of Public Health, Office of State Fire Marshal, and city fire (if applicable), and academic approval by the department (if type III center) shall be required before the expiration of an existing license. However, if a center has documentation establishing that the center requested an inspection by the Office of Public Health or the Office of State Fire Marshal prior to the expiration of the existing license, these approvals may be submitted to the department within 90 calendar days of the date of the license renewal.

#### Finding:

713.A. Based on record review: S1 lacked documentation of a current annual inspection and approval from City Fire. The date of the last approval is 1/11/2018, which expired on 2/28/2019. S1 provided documentation showing the City Fire was requested and paid for on 2/6/2019, however there is no documentation of a current approval.

### 1507.A.: Daily Attendance Records - Children

**Not Met**

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507.A. Based on record review: The daily attendance record for children did not accurately reflect the children on the child care premises at any given including the child's first and last name, arrival and departure times.

- On 3/1/2019, 68 children were present, and 65 children were signed in on the log.
- On 11/1/2018, 2 of 8 children did not have documentation of a departure time.
- On 10/31/2018, 15 of 24 children did not have documentation of a departure time, and first and last name of person to whom the child is released.
- On 11/2/2018, 2 of 27 children did not have documentation of a departure time, and 1 of 27 did not have an arrival time and the first and last name of person to whom the child is released.

### 1507.B.: Daily Attendance Records - Staff and Owners

**Not Met**

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

#### Finding:

1507.B. Based on record review: The staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time including the arrival and departure times.

- There is no documentation of the departure time for S15 on 3/12/2019.
- There is no documentation of the departure time for S17 on 2/25/2019 and 2/26/2019.
- There is no documentation of the departure time for S8 on 1/14/2019.

### 1719.A.&B.: Orientation Training

**Not Met**

1719.A.&B.: A. Within seven calendar days of the first day present at the center, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices.

B. Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention; and
6. CPR and first aid, as applicable.

#### Finding:

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1719.B. S1 lacked documentation that 1 of 17 staff, S15, received additional orientation within thirty days of date of hire. S15's date of hire is 2/4/2019.

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