

## Statement of Deficiencies

### 1509-A.5: Complaint Policy

Not Met

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Parents shall be advised of the licensing authority of the Licensing Division along with the current telephone number and email address. Parents shall also be advised that they may call or write the Licensing Division should they have significant, unresolved licensing complaints.

#### Finding:

1509-A.5 Based on record review/interview(s): Provider did not have a policy/procedure to advise Parents of the licensing authority of the Licensing Division along with the current telephone number and email address. Parents shall also be advised that they may call or write the Licensing Division should they have significant, unresolved licensing complaints. S1 stated that the center did have this policy at one point; however, she could not locate it at time of inspection.

### 1711-A-B-D-G: Child to Staff Ratio

Not Met

1711-A-B-D-G: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.

D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

#### Finding:

1711-A-B-D-G Based on observations/interview(s): The Provider failed to meet the required child to staff ratio for children of the following ages: 8 children age infant to one with 1 staff. In order to meet child to staff ratio, there should have been at least 2 staff present with the group of children. Specialist arrived at the center at 10:30 AM on March 13, 2018. Specialist observed S5 with a group of 8 children (1 infant and 7 one year old children). When the Specialist entered the facility, Specialist observed S5 go the the right side of the room and pick up an infant and walk to the doorway between the infant room and the one year old classroom ( located on the left side of the room) and quickly pass the infant to S6. Specialist advised S1, S5, and S6 that the infant being present with this group of children caused the ratio to not be met. S1 stated that sometimes the infants will leave their classroom, but staff return them to their assigned class. Specialist observed that there is a door between the classrooms that was kept closed during Specialist visit which preventer children from going between classes. Specialist advised S1 that staff must ensure that the children that they are assigned to supervise remain with them at all times.

### 1901-G.&H.: Equipment

Not Met

1901-G.&H.: All equipment used by children shall be maintained in a clean and safe condition and in good repair. Moveable equipment shall be secured and supported so that it shall not fall or tip over.

#### Finding:

1901-G-&H: Based on observations and interview: All of the center equipment used by children was not maintained in safe condition and in good repair as Specialist observed a broken gate on the play yard. S1 stated that a repairman accidentally hit the gate; and, it will be repaired as soon as possible. Specialist observed a broken merry go round, broken white and blue toy house, and red toy slide with a crack on the seat where children sit to slide. S1 stated that these items will be removed from the play yard as soon as possible.

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### 1901-J.&K.: Items That Can be Harmful to Children

Not Met

1901-J.&K.: Items that can be harmful to children, such as medications, poisons, cleaning supplies and chemicals, and equipment, tools, knives and other potentially dangerous utensils, shall be kept in a locked cabinet or other secure place that ensures they are inaccessible to children. Plastic bags, when not in use, regardless of purpose or use, shall be made inaccessible to children.

#### Finding:

1901-J&K: Based on observations and interviews: Items that can be harmful to children, such as cleaning supplies and chemicals, were not kept in a locked cabinet or other secure place that ensures they are inaccessible to children as Specialist observed a can of Lysol on a shelf in reach of children in Classroom #1, a basket containing Odor killer and air freshener on a shelf in reach of children in classroom #4, a basket containing air freshener and furniture polish in classroom #5 and a bottle of Odor Killer on a shelf in reach of children in Classroom #5. Center staff corrected prior to Specialist departure.

### 1903-C: Free of Hazards

Not Met

1903-C: Indoor and outdoor areas shall be free of hazards.

#### Finding:

1903-C Based on observations/interview(s): The outdoor area was not free of hazards as Specialist observed a broken picnic table on play yard #2. Specialist observed that the wood was broken apart in planks and several on the planks contained rusted exposed nails. S1 stated that she is aware of this and will ensure that it is removed.

### 1919-D.2: Food Service and Nutrition - Choking Hazards

Not Met

1919-D.2: Children under age 4 shall not have foods that are implicated in choking incidents. Examples of these foods include but are not limited to: whole hot dogs, hot dogs sliced in rounds, raw carrot rounds, whole grapes, hard candy, nuts, seeds, raw peas, hard pretzels, chips, peanuts, popcorn, marshmallows, spoonful of peanut butter, and chunks of meat larger than what can be swallowed whole.

#### Finding:

1919-D.2 Based on observations/interview(s): The Provider allowed children under age 4 ( children ages 1 through 3) to be served sausage slices that are implicated in choking incidents. Specialist observed that the sausage served to the children was sliced in pieces that were too large to be swallowed whole. Specialist advised S1 that this is considered a choking hazard.

### 1921-A: Emergency Preparedness and Evacuation Planning

Not Met

1921-A: Emergency and Evacuation Plan. The director shall consult with appropriate state and local authorities and shall establish and follow a written multi-hazard emergency and evacuation plan to protect children in the event of emergencies that at a minimum shall:

1. address any potential disaster related to the area in which the center is located;
2. include procedures for sheltering in place, lockdown and evacuation to a pre-determined site for potential threats to the safety, health and well-being of children in care;
3. include specific procedures for handling infants through two year olds;
4. include specific procedures for handling children with special needs, including the evacuation and transportation of children in wheelchairs;
5. include a system to account for all children;
6. include a system, and a back-up system, for contacting parents and authorized third party release caretakers;
7. include a system to reunite children and parents following an emergency;
8. include procedures for providing information about the emergency plan to parents at the time of enrollment and when changes occur;
9. be reviewed annually for accuracy and updated as changes occur; and
10. be reviewed with all staff at least once per year.
11. practice drills shall be conducted at least twice per year to include all children and shall be documented.

#### Finding:

1921-A.3.5.6.7.8.9.10.and 11: Based on record review and interview: The Provider did not have a procedures for providing information about the emergency plan to parents at the time of enrollment and when changes occur.; The Provider did not review the plan annually for accuracy and updated as changes occur. The Provider did not review the plan with all staff at least once per year. The provider failed to conduct and document practice drills at least twice per year. S1 stated that she was unaware of these requirements and she would update it as soon as possible.