

## Statement of Deficiencies

### 1513-A.1-2: Schedules

Not Met

1513-A.1-2: An early learning center shall establish in writing and post the following schedules:

1. Schedule of days and hours of operation, including scheduled days and holidays when center is closed; and
2. Daily schedule that includes times of planned activities, including early learning activities, allowing for flexibility and change.

#### Finding:

1513-A.1-2 Based on observations S1 did not have a Posted schedule of days and hours of operation, including scheduled days and holidays when center is closed. Schedule observed in handbook not posted, schedule did not include hours of operations.

### 1909-E: Back to Sleep

Not Met

1909-E: "BACK TO SLEEP" signs shall be posted in the room where infants sleep.

#### Finding:

1909-E Based on observations S1 did not have BACK TO SLEEP signs posted in the rooms where infants sleep.

### 1919-A&B: Food Service and Nutrition - Menu

Not Met

1919-A&B: All meals and snacks provided by the center, and their preparation, service and storage, shall meet the requirements for meals of the U.S. Department of Agriculture (USDA) Child and Adult Care Food Program (CACFP) and 7 C.F.R. 226.20 and the Louisiana Sanitary Code, Title 51, Part XXIII, found at LAC 51:XXXIII. For the current CACFP meal patterns, contact the Louisiana Department of Education, Division of Nutrition Support.

The weekly menu shall:

1. be planned for each day of the week and list the specific food items served;
2. be prominently posted by the first day of each week and remain <b>posted</b> throughout the week; and
3. have substitutions or additions posted on or near the menu.

#### Finding:

1919-A&B based on record review Menu substitutions or additions were not posted on or near the menus as on 03/12/18 specialist observed children eating pringles and apple juice and goldfish and apple juice. Menu posted appears to read meatsticks with an unknown item or fishsticks, potatoes with bread, milk, and can peaches. Menu observed to have a sticky note from 2015, S1 stated that she does not take anything down.

### 1921-C: Evacuation Pack

Not Met

1921-C: Evacuation Pack. The center shall have an evacuation pack, the location of which is known to all staff, that at a minimum shall contain:

1. a list of area emergency phone numbers;
2. a list of emergency contact information and emergency medical authorization for all enrolled children;
3. an emergency pick up form;
4. first aid supplies, hand sanitizer, wet wipes, and tissue;
5. diapers for children who are not toilet trained and plastic bags for diapers;
6. a battery powered flashlight and radio and batteries;
7. food for children under the age of 4, including infant food and formula; and
8. disposable cups and bottled water.

#### Finding:

1921-C Based on observations, S1 failed to have a completed evacuation pack. S1 failed to have the following: emergency medical authorization for all enrolled children and an emergency pick up form.

### 2101-A.3: Capacity of Vehicle

Not Met

2101-A.3: The number of persons in a vehicle shall not exceed the manufacturer's recommended capacity

#### Finding:

2101-A.3 Based on record review of daily transportation logs dated 03/05/18-03/09/18, S4 and S2 transported 17 children on the center's 15 passenger van on 03/08/18 and 15 children on 03/09/18. S1 stated that vehicle staff made an error putting 2:30 pm on both sheets as they are transported

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separately. Specialist verified van to have only 15 seats by counting available seat-belts. S1 documented on daily transportation log that the van is a 17 passenger.

### 2103-F: Passenger Transportation Log

Not Met

#### 2103-F: Passenger Log

1. A current passenger log for each trip shall be used to track children and staff during transportation.
2. The log shall be maintained on file at the center and a copy shall be provided to the driver or monitor.
3. The following shall be recorded in the passenger log:
  - a. date the transportation is provided;
  - b. name of the child;
  - c. name of driver and staff members;
  - d. pick up and drop off locations;
  - e. time child was placed on the vehicle;
  - f. time child was released and name of the person or entity to whom child was released; and
  - g. signature of staff person completing the log.

#### Finding:

2103-F Based on record review the current Passenger transportation log provided to the center driver or attendant was incomplete as it did not include time child was placed on the vehicle (S1 stated that the time on the form was the time the driver arrived at the school) and time child was released. Passenger transportation logs observed dated 02/19/18-02/23/18 and 03/05/18-03/09/18.