

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review on 3/12/18, the center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 33 children were present and 32 children were signed in on the log.

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B Based on record review/observation on 3/12/18, daily attendance record for all staff members and owners were not maintained as evidenced by the sign in log did not accurately reflect the staff members and owners on the center premises at any given time. S4 failed to sign in on 3/12/18 and according to S1, S7 has never signed in. Specialist advised S1 and S7 that all staff must sign in and out when arriving or leaving the center.

1713-A&B&C: Supervision

Not Met

1713-A&B&C:

A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.

B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G), outdoors, or in vehicles, even momentarily, without staff present.

C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

Finding:

1713-A&B: Based on observation on 3/12/18, Children were not under supervision at all times as in S4's classroom as evidenced by S4 placed C1, C2 and C3 in the classroom and went down the hallway to retrieve C4 and C5. Specialist advised S4 that children should be supervised at all times in the center and are to never be left alone.

1717-A: Independent Contractors Records

Not Met

1717-A: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, Department of Education, Office of Early Childhood staff and local school district staff:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation of a fingerprint based satisfactory criminal background check dated prior to the individual being present at the center or documentation of the paid, adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was on the center premises, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

Finding:

1717-A Based on record review on 3/12/18, O5 was on the premises on 2/9/18 she supplied S1 with a copy of a CBC however she does not have an independent contractor information record. O5 is employed by the Lincoln Parish school board and came in the center to complete a classroom assessment.

1901-Q: The Safety Box

Not Met

1901-Q: The center shall post a copy of the current The Safety Box newsletter issued by the Louisiana Office of the Attorney General and shall immediately remove from the early learning premises any items listed as recalled.

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Finding:

1901-Q Based on record review on 3/12/18, The center does not have a current "Safety Box" newsletter posted in the center. The last posted Safety Box is dated for Fall 2014/Winter 2015. Specialist advised S1 where she can locate and print current newsletter.

1903-C: Free of Hazards

Not Met

1903-C: Indoor and outdoor areas shall be free of hazards.

Finding:

1903-C Based on observations on 3/12/18, the indoor area were not free of hazards as in S3's classroom 3 of 6 outlets were not secured with safety covers. S1 corrected during licensing visit.
