

## Statement of Deficiencies

### 1507.E.: Daily Attendance Records - Visitors

Not Met

1507.E.: A daily attendance record for all visitors to include the name, date of visit, arrival and departure times, and the purpose of the visit.

#### Finding:

1507.E. Based on record review: At 2:30pm, the center's visitor's daily attendance record did not accurately reflect all visitors on the child care premises as, the departure times were missing on the following dates:

- On 1/28/2020 for O1 and O2.
- On 2/13/2020 for O4.
- On 3/10/2020 for O5.

Corrective Action Plan: Effective immediately, S1 stated she will check the log daily to ensure visitors are signing in/out. If the visitor does not, sign in/out, S1 stated she will document the time.

### 1807.C.: CCCBC-Based Determinations of Eligibility for Visitors and Contractors

Not Met

1807.C.: C. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each visitor or independent contractor of any kind, and shall have documentation of said determination available at all times for inspection upon request by the licensing division, unless the visitor or independent contractor, other than therapeutic professionals as defined in §103, will be accompanied at all times while at the center when children are present, by an adult staff member who is not being counted in child-to-staff ratios. The center shall have documentation of said determination of eligibility, or documentation of the accompanying staff member, available at all times for inspection upon request by the Licensing Division.

#### Finding:

1807.C. Based on record review: At 2:30pm, S1 failed to have documentation of a CCCBC-based determination of eligibility for child care purposes from the department for O2, O3, O4, and O5, prior to the persons being present at the center or performing services as evidence by, O2 was present on the premises on 1/28/2020, O3 was present on 2/5/2020, O4 was present on 2/13/2020 and O5 was present on 3/10/2020, per documentation on the visitor's log. Also, S1 did not have documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied O2, O3, O4 and O5 at all times while on the center premises.

Corrective Action Plan: Effectively immediately, S1 stated she will obtain the results of the CCCBC prior to a visitor entering a classroom.

### 1919.A.&B.: Food Service and Nutrition - Menu

Not Met

1919.A.&B.: A. All meals and snacks provided by the center, and their preparation, service and storage, shall meet the requirements for meals of the U. S. Department of Agriculture (USDA) Child and Adult Care Food Program (CACFP), 7 CFR 226.20, and LAC 51:XXIII.

B. The weekly menu shall:

1. be planned for each day of the week and list the specific food items served;
2. be prominently posted by the first day of each week and remain posted throughout the week; and
3. have substitutions or additions posted on or near the menu.

#### Finding:

Based on observations: At approximately 01:45pm, S1 failed to have the current weekly menu listing specific food items served for each day of the week prominently posted by the first day of each week as there was no menu posted for the week of 3/9/2020.

Corrective Action Plan: Effective 03/12/2020, S1 stated that she will write the menu the Friday before the upcoming week, to ensure the menu is posted weekly.