

## Statement of Deficiencies

### 1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507.A. Based on record review at approximately 11:02 a.m. on 03/09/2023, S2 failed to have a completed daily attendance log for children that included the first and last name of the person to whom C1 was released to on 3/8/2023.

Corrective Action Plan: Effective 3/9/2023, S2 stated she and S1 will have the parents to document their first and last name for departure, to ensure compliance with this regulation.

### 1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

#### Finding:

1507.B. Based on record review at approximately 11:02 a.m. on 03/09/2023, S1 failed to maintain documentation of a daily attendance record for Staff and Owners, to include the time of arrival and departure. On 3/8/2023, S6 failed to have her first and last name with her arrival and departure time.

Corrective Action Plan: Effective 3/9/2023, S2 stated she will remind staff to sign in and out and do a daily check of staff attendance by 10:00 a.m., to ensure compliance with this regulation.

### 1713.A.&B.&C.: Supervision

Not Met

1713.A.&B.&C.: A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.

B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G of this Section or when being provided services by therapeutic professionals, as defined in §103), outdoors, or in vehicles, even momentarily, without staff present.

C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

#### Finding:

1713.A.&B.&C. Based on interviews at approximately 11:00 a.m. on 03/09/2023, S1 failed to have children under supervision at all times. On 3/8/2023 C1, age two years old, arrived at the center for 8:03 a.m. S3 walked C1 halfway to the classroom, watched C1 go into the classroom and returned to carpool, without ensuring a teacher was in the classroom. C1 was left, unsupervised, in the classroom for approximately 30 minutes. S4 found C1 in the classroom with the door locked. Supervision was met at approximately 8:40 a.m.

Corrective Action Plan: Effective 3/9/2023, S2 stated teachers will check the classroom to make sure another teacher is present before leaving a child, to ensure compliance with this regulation.