

Statement of Deficiencies

5305-H: Children's Daily Attendance

Not Met

5305.H. A daily attendance record for children, completed by the parent or center staff, including the time of arrival and departure of each child and the name of the person to whom the child was released, shall be maintained. This record shall accurately reflect the children on the child care premises at any given time. If the record is completed by center staff, that individual shall write the first and last name of the person to whom the child was released and sign his/her own name. Children who leave and return to the center during the day shall be signed in/out. A computerized sign in/out procedure is acceptable if the record accurately reflects the time of arrival and departure as well as the name of the person to whom the child was released.

Finding:

5305.H. The daily attendance log for children did not include the time of departure of each child and the name of the person to whom the child was released. On several occasions there was no time for the child's departure and no name of to whom child was released.

5305-I: Staff Attendance

Not Met

5305.I. A daily attendance record for staff, including the director/owner, to include the time of arrival and departure shall be maintained. Staff shall document in/out when not on the child care premises. This record shall accurately reflect persons on the child care premises at any given time.

Finding:

5305.I. The center's staff daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by THERE WERE NO STAFF SIGNED IN FOR TODAY.

5309-E: Cooking/Housekeeping Staff

Not Met

5309.E. Adequate provisions for cooking and housekeeping duties shall be provided. These duties shall not interfere with required supervision of children or required child/staff ratios.

Finding:

5309.E. Adequate provisions for cooking and housekeeping duties were not made. The duties of cooking and housekeeping interfered with required supervision of children or required child/staff ratios as STAFF PREPARING BREAKFAST WAS ALSO SUPERVISING 11 1-3 YEAR OLDS. THERE WERE TIMES WHEN SHE WAS PICKING UP PLATES AND GETTING MILK OUT OF THE REFRIGERATOR THAT SHE WAS UNABLE TO SEE A CHILD IN A HIGH CHAIR AND SOME OF THE CHILDREN WHO WERE ON THE FLOOR IN THE NEXT ROOM. THERE IS A HALF WALL BETWEEN THE KITCHEN AND THE DINING AREA AND STAFF CAN SEE CHILDREN FROM MOST OF THE AREAS IN THE KITCHEN, BUT NOT ALL AREAS.

5312-C: Annual Review

Not Met

5312.C. All staff, including substitutes and foster grandparents, shall have a signed and dated checklist/statement that the following topics are annually reviewed:

- center policies and practices including health and safety procedures;
- emergency and evacuation plan;
- supervision of children;
- discipline policy;
- job description;
- individual needs of the children enrolled;
- detecting and reporting child abuse and neglect;
- current Child Day Care Class "A" Minimum Standards;
- confidentiality of information regarding children and their families.

Finding:

5312.C. Provider lacked documentation that staff, DOH 6/3/85, have annually reviewed training topics. Provider says staff's records are at other center in Broussard.

Statement of Deficiencies

5312-D.1: Continuing Education

Not Met

5312.D.1. The director shall provide opportunities for continuing education of staff through attendance at child care workshops or conferences, for paid and non-paid staff who are left alone with children, or who have supervisory or disciplinary authority over children. The child care staff, excluding foster grandparents, shall obtain 12 clock hours of approved training per center's anniversary year in job related subject areas. At least three of the 12 clock hours of training for directors/director designees shall be in administrative issues. Documentation shall consist of attendance records or certificates received by staff. This is in addition to the required training hours from the Department of Health and Hospitals, pediatric first aid and infant/child/adult CPR. Medication administration training by a Child Care Health Consultant may count toward fulfilling three of the mandated 12 hours of continuing education training. All training shall have prior approval by the Department of Social Services. Original certificates shall be made available upon request.

Finding:

5312.D.1. There was no documentation that paid and non-paid staff, DOH 6/3/85, who are left alone with children, or who have supervisory or disciplinary authority over children have obtained 12 clock hours of approved training per center's anniversary year. This is in addition to the required training from the Department of Health, Pediatric First Aid and Infant/Child/Adult CPR. PROVIDER SAYS STAFF'S RECORDS ARE AT THE OTHER CENTER IN BROUSSARD.

5315-A: Child-to-Staff Ratio

Not Met

5315.A. Child/staff ratios are established to ensure the safety of all children. Only those staff members directly involved in child care and supervision shall be considered in assessing child/staff ratio. Child/staff ratios shall be met at all times as the number of children supervised by one staff person shall not exceed the ratios as indicated below; however, there shall always be a minimum of two child care staff present during hours of operation when children are present:

Ages of Children	Child/Staff Ratio
Infants under 12 months	5:1
One year old	7:1
Two year old	11:1
Three year old	13:1
Four year old	15:1
Five year old	19:1
Six year old and up	23:1

An average of the child/staff ratio may be applied to mixed groups of children ages two, three, four, and five. Ratios for children under two or over five years old are excluded from averaging. When a mixed group includes children less than two years of age, the age of the youngest child determines the ratio for the group to which the youngest child is assigned. When a mixed group includes children both older and younger than six years old and older, the ages of the children less than six determine the ratio for the group. During naptime, required staffing shall be present in the center to satisfy child/staff ratios.

Finding:

5315.A. The Provider did not meet the required child to staff ratio for children of the following ages:
11 children age 1-3 with 1 staff. The required ratio for children age One year is 7 children per 1 staff.
Others on the premises meeting ratio as follows:
4 children age 0 with 1 staff.
TWO STAFF RETURNED TO THE CENTER AROUND 9:00 AM FROM THEIR DAILY TRANSPORTATION RUN.

5317-A: Direct Supervision

Not Met

5317.A. Children shall be under direct supervision at all times including naptime. Children shall never be left alone in any room or outdoors without a staff present. Children, excluding infants, may be grouped together at naptime with one staff supervising the children sleeping. All children sleeping shall be in the sight of the naptime worker.

Finding:

5317.A. Children were not under direct supervision at all times as STAFF PREPARING BREAKFAST WAS NOT ABLE TO SEE ALL CHILDREN AT ALL TIMES WHILE SHE WAS PREPARING BREAKFAST. THERE IS A HALF WALL BETWEEN THE KITCHEN AND THE DINING AREA AND CHILDREN IN HIGH CHAIRS AND ON THE FLOOR WERE NOT ALWAYS IN HER DIRECT SIGHT.

Statement of Deficiencies

5317-B: Participation

Not Met

5317.B. While on duty with a group of children, child care staff shall devote their entire time in supervision of the children, in meeting the needs of the children, and in participation with them in their activities.

Finding:

5317.B. While on duty with a group of children, childcare staff did not devote their entire time in supervision of the children, meeting the needs of the children, and in participation with the children in their activities; staff was observed PREPARING BREAKFAST WHILE SHE WAS ON DUTY WITH 11 CHILDREN AGES 1-3.

5319-D: Posted Menu

Not Met

5319.D. Current weekly menus for meals and snacks listing specific food items served shall be prominently posted. Menu substitutions shall be recorded on or near the posted menu.

Finding:

5319.D. Menu substitutions were not recorded on or near the posted menu as MILK, STRAWBERRIES AND PANCAKES WAS ON THE MENU, BUT CINNAMON TOAST, PEARS, AND MILK WERE SERVED FOR BREAKFAST.,

5319.D. The current weekly menu listing specific food items served for meals and snacks was not prominently posted. MENU POSTED WAS NOT DATED.

5321-J: Daily Observation of Children

Not Met

5321.J. Upon arrival at the center, each child shall be observed for possible signs of illness, infections, bruises, injuries, physical condition, etc. When noted, results including an explanation from parent and/or child shall be documented.

Finding:

5321.J. Results including an explanation from parent and/or child were not documented.

5323-B.4: Outdoor - Crawlspace

Not Met

5323.B.4. Crawlspace and mechanical, electrical, or other hazardous equipment shall be made inaccessible to children.

Finding:

5323.B.4. Crawlspace and mechanical, electrical, or other hazardous equipment is not inaccessible to children as ABOUT 1' TO 1-1/2' OF LATTICE ON BOTTOM OF CENTER IN THE BACK YARD IS DOWN.

5327-A: Locked Harmful Substances and Equipment

Not Met

5327.A. Prescription and over-the-counter medications, poisons, cleaning supplies, harmful chemicals, equipment, tools and any substance with a warning label stating it is harmful or that it should be kept out of the reach of children, shall be locked away from and inaccessible to children. Whether a cabinet or an entire room, the storage area shall be locked.

Finding:

5327.A. Harmful chemicals with a warning label stating it is harmful to or that it should be kept out of the reach of children were not locked away from children as evidenced by THERE IS NO LOCK ON THE LAUNDRY ROOM DOOR OUTSIDE AND THERE IS WASHING POWDER AND CLOROX IN THAT ROOM.

Statement of Deficiencies

5327-G: Electrical Plug Covers

Not Met

5327.G. Unused electrical outlets shall be protected by a safety plug cover.

Finding:

5327.G. Unused electrical outlets were not protected by a safety plug cover in the DINING ROOM AND THE FRONT ROOM WITH THE ENTRANCE DOOR TO THE CENTER.

5327-H: Strings and Cords

Not Met

5327.H. Strings and cords (such as those found on window coverings) shall not be within the reach of children.

Finding:

5327.H. Strings and cords were within reach of children as IN ALL ROOMS CORDS OF BLINDS ARE LOW ENOUGH FOR CHILDREN TO REACH.

5327-L: Clean of Hazards

Not Met

5327.L. The center and yard shall be clean and free from hazards.

Finding:

5327.L. The center and yard were not free of hazards as DRYER VENT IS OPENED WITH TAPE AND A WIRE COMING OUT.

5333-A: Parental Authorization for Field Trips

Not Met

5333.A. The provider shall maintain a signed parental authorization for each field trip. Field trip authorization shall include the type of service (contract vehicle, center owned vehicle, parent vehicle) used to transport children, event, location, child's name, date and time of event, parent's signature and date.

Finding:

5333.A. In 1 of 18 children's files reviewed, the provider did not maintain a signed parental authorization for each field trip taken.