

Statement of Deficiencies

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B: Based on record review/observations at 3:45pm: The Provider did not maintain documentation of a daily attendance record for all Staff to include the time of arrival and departure as on 3/6/2020, S3 and S4 were observed present in the center, however they were not signed in.

Corrective Action Plan: S1, Staff in Charge, was unable to provide a corrective action plan prior to Specialist departure. Specialist advised that all Staff are required to sign in and out of center.

1509.A.6.: Parental Access Policy

Not Met

1509.A.6.: Parental Access Policy

Parents shall be allowed to visit the center anytime during its regular hours of operation and when children are present.

Finding:

1509.A.6. Based on observations: The Provider did not follow the Parental Access Policy as Specialist observed a sign reading "Attention All Parents. Parents are not allowed beyond this point per policy, to ensure the safety of students. Thanks in Advance, Administration".

Corrective Action Plan: S1, Staff in Charge, was unable to provide a corrective action plan prior to Specialist departure. Specialist advised that parents must be allowed access to the center anytime during regular hours when children are present.

1509.A.9.: Electronic Devices Policy

Not Met

1509.A.9.: Electronic Devices Policy that provides that all activities involving electronic devices, including but not limited to television, movies, games, videos, computers and hand held electronic devices, shall adhere to the following limitations:

- a. electronic device activities for children under age two are prohibited; and
- b. time allowed for electronic device activities for children ages two and above shall not exceed two hours per day, with the exception that television, DVD, or video viewing shall be limited to no more than one hour per day;

Finding:

1509.A.9 Based on observations at 3:45pm: Though the center has a Electronic Devices Policy, center staff did not follow the Electronic Devices Policy as Electronic Devices were used by children under age 2. Specialist observed 1 child, age ten-months-old, and 3 children, one- year-old, watching television.

Corrective Action Plan: S1, Staff in Charge, was unable to provide a corrective action plan prior to Specialist departure. Specialist advised that children under age two are prohibited from using electronic devices.

1707.A.1.&2.: Required Staffing - Director or Director Designee

Not Met

1707.A.1.&2.: Director or Director Designee. Each center shall have a qualified director or qualified director designee.

1. The director or director designee shall be an on-site, full-time staff person at the center during the daytime hours of operation (prior to 9 p.m.). When the director is not an on-site full-time employee at the licensed location, there shall be a qualified director designee who is an on-site full-time employee at the licensed location.
2. The director or director designee shall be responsible for planning, managing, and controlling the center's daily activities, as well as responding to parental concerns and ensuring that minimum licensing requirements are met.

Finding:

1707: A.1.Based on record review at 3:30pm: There was no qualified Director who was an on-site full time staff person at the center during the day time hours of operation (prior to 9:00 p.m.) and responsible for planning, managing, and controlling the center's daily activities, as well as responding to parental concerns and ensuring that minimum licensing requirements are met. Specialist reviewed the staff sign in log. S5 last signed into the center on 2/14 from 3:00pm-9:00pm. The Director's sign in sheet failed to include the year. The center did not have a director or director designee signed in, in his absence.

Corrective Action Plan: S1, Staff in Charge, was unable to provide a corrective action plan prior to Specialist departure. Specialist advised that an on-site, full time Director is required at each center.

Statement of Deficiencies

1715.A.1.&3.: Staff Records and Personnel Files

Not Met

1715.A.1.&3.: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following:

1. an application or staff information form containing the following information:
 - a. name;
 - b. date of birth;
 - c. home address and phone number;
 - d. training,
 - e. work experience;
 - f. educational background;
 - g. hire date; and
 - h. first day onsite working with children;
3. Upon termination or resignation of employment, the last date of employment and reason for leaving;

Finding:

1715.A1: Based on interviews/record review at 3:45pm: There was no application/staff information form to include name, date of birth, home address and phone number, training, work experience, educational background, hire date, first day onsite working with children, for staff, S4. S1 stated S4 is a Student Trainee, however Specialist observed S4 providing supervision and guidance to 25 children ages 10-months through 4-years-old during visit.

Corrective Action Plan: S1, Staff in Charge, was unable to provide a corrective action plan prior to Specialist departure. Specialist advised that a Staff file is required for all Staff.

1715.A.2.: Photo Identification

Not Met

1715.A.2.: Personnel files for each staff member shall be maintained at the center and shall include the following:

2. copy of a state or federal government issued photo identification;

Finding:

1715.A.2. Based on record review/interview(s) at 3:45pm:
There was no copy of S4's state or federal government issued photo identification available for review.

Corrective Action Plan: S1, Staff in Charge, was unable to provide a corrective action plan prior to Specialist departure. Specialist advised that a Photo Identification is required for all Staff.

1911.D.: Awake Children

Not Met

1911.D.: While awake, children shall not remain in a crib, baby bed, swing, high chair, carrier or playpen for more than 30 consecutive minutes.

Finding:

1911.D. Based on observations from 3:30pm-4:15pm: Specialist observed 1 child, 10-months-old, and 3 children ages one- year- old in individual feeding chairs for 45 consecutive minutes. S1 removed them after Specialist advised to.

Corrective Action Plan: S1, Staff in Charge, was unable to provide a corrective action plan prior to Specialist departure. Specialist advised awake children can remain in these devices for no more than 30 consecutive minutes.