

## Statement of Deficiencies

### 1103.A.-D.: Critical Incidents and Required Notifications

Not Met

1103.A.-D.: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
  2. serious injury or illness that required medical attention;
  3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
  4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The department and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The department shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the department's Critical Incidents Report Form and shall contain all information requested on the form.

#### Finding:

1103.A.B. Based on record review/interviews at 1:45 pm, on 2/20/2020, the parents of C1, C2, C3, C4, and C5, were notified but the notification failed to be immediate after C1, C2, C3, C4, and C5 were administered Vitafusion Melatonin Gummy Supplements by S2. Per S3's written statement, S4 advised her around 10:30am-11:00am, S2 administered Melatonin to the children. Per S1's written and verbal statement, she was not advised of the incident until 2:37 pm. S3 and S4 failed to contact the parents immediately.

Corrective Action Plan: S1 stated effective 3/10/2020, all staff will receive training on reporting Critical incidents. The steps on reporting and filing Critical Incidents will be posted in each classroom.

### 1725.A.-C.: Medication Management Training

Not Met

- 1725.A.-C.: A. All staff members who administer medication shall have medication administration training.
- B. Whether the center is administering medication or not, each early learning center shall have at least two staff members trained in medication administration and at least one on the premises. A staff member who is a licensed practical nurse (LPN) or registered nurse (RN) with a valid nursing license shall be considered to have medication administration training.
- C. Such training shall be completed every two years with an approved child care health consultant.

#### Finding:

1725.A. Based on record review/interviews at 1:45 pm, on 2/20/2020, S2, administered Vitafusion Melatonin gummy supplements to 5 of 5 children, C1 (4-year-old), C2 (3-year-old), C3 (3-year-old), C4 (4-year-old), and C5 (3-year-old), without having the required medication administration training.

Corrective Action Plan: S1 stated effective 3/10/2020, medication will only be administered by her or the staff-in-charge. She stated that all staff will be allowed to have the training so they will understand the requirements and process of administering medication. In the event that the two people listed are not available there will be two back-up staff(longest standing staff) that will be allowed to administer medication.

### 1917.A.: Medication Authorization

Not Met

1917.A.: Written Authorization. No medication or special medical procedure shall be administered to a child unless authorized in writing by the parent. Such authorization shall include:

1. name of child;
2. drug name and strength;
3. date(s) to be administered;
4. directions for use, including the route (oral, topical), dosage, frequency, time and schedule and special instructions, if any. It is not acceptable to note "as indicated on bottle"; and
5. signature of parent and date of signature.

#### Finding:

1917.A. Based on record review/interviews at 1:45 pm, on 2/20/2020, S2 failed to obtain written authorization from the parents of C2 (3-year-old), C3

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(3-year-old), C4(4-year-old), and C5 (3-year-old), prior to administering 1.5mg of Vitafusion Melatonin gummy supplements to them between 10:18 am-10:19 am.

Corrective Action Plan: S1 stated effective 3/10/2020, written authorization from parents will be obtained for any child who has to be administered medication while at the center. S1 stated that she will be responsible for checking the forms to make sure all required information is documented on the forms prior to medication being administered. If S1 is not present the staff-in-charge will be responsible for obtaining the information.

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### 1917.D.: Medication Authorization - Non-Prescription Medication

**Not Met**

1917.D.: If a non-prescription medication label reads "consult a physician", the early learning center shall also maintain a written authorization from a licensed health care provider for the child to take the medicine.

#### Finding:

1917.D. Based on observations/record review at 2:12 pm, on 2/20/2020, between 10:18am-10:19 am, C1 (4-year-old), C2(3-year-old), C3(3-year-old), C4(4-year-old), and C5(3-year-old) were administered over the counter Vitafusion Melatonin gummy supplements that had a label stating that it was not for use by children under 16 year old, by S2. There failed to be written authorization from a licensed health care provider for the children to take the medication. C1 was also administered 1.5 mg of the medication by S1 on the following dates and times: 12/6/2019 at 11:15 am and 12/10/19 at 10:40 am. S5 administered 1.5 mg of the medication on the following dates and times: 12/2/2019 at 10:30 am, 12/4/2019 at 10:42 am, 12/11/2019 at 10:48 am, 12/12/2019 at 10:53 am, and 12/13/2019 at 10:30 am. Per video footage dated 2/20/2020, S2 was observed administering medication to C1, C2, C3, C4, and C5, between 10:18am-10:19 am.

Corrective Action Plan: S1 stated effective 3/10/2020, prior to any non-prescription medication, with a medication label that reads "consult a physician", being administered, written authorization will be required from a licensed health care provider. If there fails to be written authorization from a license health care provider, the medication will be sent back home with the parent.

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### 1917.H.: Medication Administration Records

**Not Met**

1917.H.: Records. Medication administration records shall be maintained for all children regardless of who administers the medication. Records shall include the following:

1. name of the child and medication name and dosage administered;
2. date and time medication administered;
3. documentation of telephone contact with parent prior to giving "as needed" medication;
4. signature of person administering medication or witnessing the child administering own medication;
5. signature of person completing the form; and
6. when a parent administers medication to his/her own child on center premises, the medication administration record shall be documented by either the parent or a staff member.

#### Finding:

1917.H. Based on record review/interview(s) at 1:45 pm, on 2/20/2020, there failed to be medication administration records maintained for 4 of 5 children, C1 (4-year-old), C2(3-year-old), C3(3-year-old), C4(4-year-old), and C5(3-year-old), who were administered Vitafusion Melatonin gummy supplements between 10:18am-10:19 am by S2. C1 had a medication authorization from with a completion date of 12/2/2019; however, the dosage of medication administered failed to be documented on 2/20/2020. C2, C3, C4, and C5, failed to have a completed medication administration record with all the required information. There failed to be contact with the parents prior to S2 administering the medication.

Corrective Action Plan: S1 stated effective 3/10/2020, medication will only be administered by her or the staff-in-charge. When medication is administered, the staff who administers the medication and an additional staff will be present to ensure the medication is being administered and documented correctly. Parents will be contacted prior to any as needed medication being administered.