

## Statement of Deficiencies

### 1717.A.: Independent Contractors Records

Not Met

1717.A.: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, local school district staff, and departmental staff other than those responsible for inspecting centers:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation CCCBC-based determination of eligibility for child care purposes from the department or documentation of the adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was at the center when children were present, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while at the center when children were present, and the signature of both the contractor and the accompanying staff member.

#### Finding:

1717.A. Based on record review/interview: At 1:00pm, Specialist conducted a review of the attendance log for visitors and contractors for dates 9/16/2019 to 3/5/2020, and determined S1 did not have documentation on file for all Independent Contractors who visited during these dates. The Independent Contractor Record form was not completed for O1, O2, O3, O4, O5, and O6, to include the person's name, address, phone number, and list of duties performed while at the center. Technical Assistance was provided to S1 during a previous visit on 9/16/2019.

Corrective Action Plan: S1 stated beginning 3/5/2020, she will have all contractors complete the form at arrival, and prior to providing services in the center.

### 1723.A.&B.: CPR Certification

Not Met

1723.A.&B.: A. Infant and child CPR. Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in infant and child CPR through training approved by the department.

B. Adult CPR. Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in adult CPR through training approved by the department.

#### Finding:

1723.B. Based on record review/interview: At 9:30am, Specialist completed a review of staff files, and determined that although S1 and S2 have a current certification in infant and child CPR, they do not have a current certification in adult CPR through training approved by the department.

Corrective Action Plan: S1 stated she will schedule to complete the additional training of Adult CPR by April 5, 2020.

### 1903.E.5.: Outdoor - Enclosed

Not Met

1903.E.5.: Outdoor play space shall be enclosed with a permanent fence or other permanent barrier in a manner that protects children from traffic hazards, prevents children from leaving the premises without proper supervision, and prevents contact with animals or unauthorized persons.

#### Finding:

1903.E.5. Based on observation/interview: At 2:08pm, Specialist conducted a walk of the outdoor play space and observed the chain linked fence was broken and unhinged at the gate, and the fencing was bent and pulled away from the metal posting. The vertical wooden fence had boards that need replacing. The condition of the chain link and wooden fencing does not ensure that it will protect the children from traffic hazards, prevent children from leaving the premises without proper supervision, and/or prevent the children from having contact with animals or unauthorized persons.

Corrective Action Plan: S1 stated the children do not have access and will not have access until all fencing is corrected and secure. S1 has a contractor scheduled to complete the repairs to the fence during the weekend of 3/7/2020, weather permitting.

### 1921.C.: Evacuation Pack

Not Met

1921.C.: Evacuation Pack

The center shall have an evacuation pack, the location of which is known to all staff, that at a minimum shall contain:

1. a list of area emergency phone numbers;
2. a list of emergency contact information and emergency medical authorization for all enrolled children;
3. an emergency pick up form;
4. first aid supplies, hand sanitizer, wet wipes, and tissue;
5. diapers for children who are not toilet trained and plastic bags for diapers;
6. a battery powered flashlight and radio and batteries or a crank flashlight and crank radio; and
7. disposable cups and bottled water.

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**Finding:**

1921.C. Based on observation/record review/interview: At 2:45pm, Specialist conducted a review of the evacuation pack and observed it did not include a list of emergency contact information and emergency medical authorization for all enrolled children, hand sanitizer, a working battery powered or crank flashlight, and bottled water.

Corrective Action Plan: S1 stated she will purchase all needed items and copy all children's emergency contact information and medical authorization forms to include in the pack on 3/5/2020.

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