

## Statement of Deficiencies

### 713.A: Office of Public Health, State Fire, City Fire approval

Not Met

713.A: Current approvals by the Office of Public Health, Office of State Fire Marshal, City Fire (if applicable) and the Licensing Division shall be required before the expiration of an existing license.

#### Finding:

713.A Based on record review: The Provider lacked documentation of a current annual inspection and approval from Office of Public Health. The date of the last approval is 7/18/2016.

### 1711-A-B-F-G: Child to Staff Ratio

Not Met

1711-A-B-F-G:

- A. Child to staff ratios are established to ensure the safety of all children.
- B. Minimum child to staff ratios shall be met at all times.
  - 1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
  - 2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- F. Minimum Child to Staff Ratios for Type I centers:

Ages of Children	Ratio			
Infants under 1 year	6:1			
1 year		8:1	2 years	12:1
3 years	14:1			
4 years	16:1			
5 years	20:1			
6 years and up		25:1		

G. Mixed Age Groups - Minimum Child to Staff Ratios

- 1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5.
- 2. Child to staff ratios for children under age two are excluded from averaging.
- 3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
- 4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

#### Finding:

1711-A-B-F-G Based on record review:

Provider did not have at a minimum of 2 child care staff present at an early learning center when more than one child is present as on 3/5/2018 one staff (S6) was supervising 2 children age 1year to 3years from 8:00 am to 8:30 am.

### 1721-A. - C.: Continuing Education Training

Not Met

1721-A. - C.: Early learning centers shall provide opportunities for continuing education of staff members. The center staff of Type I centers, excluding Foster Grandparents, shall obtain a minimum of 12 clock hours of training annually in the topics found in §1719(A) and (B).

Training shall be conducted by trainers approved by the Licensing Division.

B. These hours are in addition to the 3 hours required for health and safety.

C. Copies of certificates of completion or attendance records shall be maintained at the center and available for inspection by the Licensing Division upon request.

#### Finding:

1721-A. - C. Based on record review:

There was no documentation that the center staff of a Type I centers, excluding Foster Grandparents, obtain a minimum of 3 clock hours of training annually in the topics found in §1719(A) and (B). C. Copies of certificates of completion or attendance records were not maintained at the center and available for inspection by the Licensing Division upon request, 6 of 6 staff did not have the required continuing education training. This is in addition to the required training from the Department of Health, Pediatric First Aid and Infant/Child/Adult CPR.

### 1725-A.-E.: Medication Management Training

Not Met

1725-A.-E.: A. All staff members who administer medication shall have medication administration training.

B. Whether administering medication or not, each early learning center shall have at least two staff members trained in medication administration.

C. Such training shall be completed every two years with an approved Child Care Health Consultant.

D. A licensed practical nurse (LPN) or registered nurse (RN) with a valid nursing license shall be considered to have medication administration training.

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**Finding:**

1725-A.-E. Based on record review: The provider did not have at least two staff members trained in medication administration whether the early learning center administers medication or not.

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**1901-C: End-of-Day Check**

**Not Met**

1901-C: The entire center and play yard shall be checked after the last child departs to ensure that no child is left at the center and this check shall be documented. Documentation shall include date, time of visual check, and signature of the staff conducting the visual check.

**Finding:**

1901-C Based on record review:

The provider's end of day check did not include the signature of the staff conducting the visual check. The centers End of Day record did not contain a signature of the staff who conducted the visual check on 1/4/2018, 1/8/2018, 1/10/2018 and 1/11/2018.

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**1911-E: Daily Reports for Infants**

**Not Met**

1911-E: Written reports that include the liquid intake, food intake, disposition, bowel movements and eating and sleeping patterns shall be given to the parents of infants on a daily basis. Reports shall be kept current throughout the day.

**Finding:**

1911-E Based on record review:

The provider lacked a daily written report for 2 of 2 infants. Staff at the center were not able to provide any written documentation to verify infant reports were being completed daily.

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**1911-K: Hand Washing**

**Not Met**

1911-K: Staff and children shall wash their hands using soap at least at the following times: upon arrival at the center, before preparing or serving meals, before giving medication, after playing in water used by more than one person, after toileting, after helping a child use a toilet or changing diapers, after wiping noses or cleaning wounds, after handling pets and other animals, after playing in sandboxes, before eating meals or snacks, upon coming in from outdoors, after cleaning or handling garbage and anytime hands become soiled with body fluids, such as urine, saliva, blood or nasal discharge.

**Finding:**

1911-K Based on observations: Staff did not wash their hand with soap as needed. Licensing Special observed that staff did not wash their hands after changing diapers.

Children did not wash their hands with soap as needed. Licensing Special observed that children did not wash their hands before eating meals.

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**1915-A: Health Services - Observation**

**Not Met**

1915-A: Upon arrival at the center, the physical condition of each child shall be observed for possible signs of illness, infections, bruises or injuries, and when something is observed, it shall be documented and such documentation shall include an explanation from the parent or child.

**Finding:**

1915-A Based on record review: The provider did not document results including an explanation from parent and/or child. According to centers daily observation report form on 1/29/2018, S6 observed C3 with claw marks on right leg and on 2/5/2018, C5 with a cut under her right eye and did not document an explanation from parent.

## Statement of Deficiencies

### 1921-A: Emergency Preparedness and Evacuation Planning

Not Met

1921-A: The director shall consult with appropriate state and local authorities and shall establish and follow a written multi-hazard emergency and evacuation plan to protect children in the event of emergencies that at a minimum shall:

1. address any potential disaster related to the area in which the center is located;
2. include procedures for sheltering in place, lockdown and evacuation to a pre-determined site for potential threats to the safety, health and well-being of children in care;
3. include specific procedures for handling infants through two year olds;
4. include specific procedures for handling children with special needs, including the evacuation and transportation of children in wheelchairs;
5. include a system to account for all children;
6. include a system, and a back-up system, for contacting parents and authorized third party release caretakers;
7. include a system to reunite children and parents following an emergency;
8. include procedures for providing information about the emergency plan to parents at the time of enrollment and when changes occur;
9. be reviewed annually for accuracy and updated as changes occur; and
10. be reviewed with all staff at least once per year.
11. practice drills shall be conducted at least twice per year to include all children and shall be documented.

#### Finding:

1921-A Based on record review: The provider failed to conduct and document practice drills at least twice per year.

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### 1921-E: Tornado Drills

Not Met

1921-E: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

#### Finding:

1921-E Based on record review:

The provider did not have documentation of tornado drills that were conducted at least once per month during the months of March, April, May, and June to represent the 2017 year. Date of the last tornado drill was completed on 6/14/2016.

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