

Statement of Deficiencies

1921.E.: Tornado Drills

Not Met

1921.E.: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

Finding:

1921.E. Based on record review and interviews at 2:06PM, S1 failed to have documentation that she conducted a tornado drill in March, May and June of 2019. S1 stated she conducted the tornado drills but did not document them.

Corrective Action Plan: Effective 03/04/2020, S1 and S2 will document the tornado drill for the months of March, April, May and June.

2107-B.1.-3.: Field Trip Visual Vehicle Check

Not Met

2107-B.1.-3.: For field trips, each vehicle shall have a visual passenger check and a face-to-name count conducted at all of the following times:

1. prior to leaving center for destination,
2. upon arrival at and prior to departure from each destination, and
3. upon return to center.

Finding:

2107-B.1.-3. Based on record review at 1:25PM, S1's documentation of the visual check of the vehicle was incomplete as it did not include the time of departure from destination and arrival back at the center.

Corrective Action Plan: Effective 03/04/2020, S1 and administrative staff will check all field trips forms to make sure they are correctly documented.
