

## ***Statement of Deficiencies***

### **1507.E.: Daily Attendance Records - Visitors**

**Not Met**

1507.E.: A daily attendance record for all visitors to include the name, date of visit, arrival and departure times, and the purpose of the visit.

#### **Finding:**

1507.E. Based on record review/interviews at approximately 4:45 PM, S1 failed to maintain a daily attendance record for all visitors to include the name, date of visit, arrival and departure times, and purpose of the visit. S1 and S7 stated that O2 was present at the center on an unknown date to question S7 about O1's allegation that she grabbed C1 by his shirt and spanked his hand. Specialist review of the center's daily attendance log for visitors dated 01/31/2020 through 03/03/2020 indicate that O2 failed to sign in upon arrival and departure of the center. Per S1's statement, she was not aware that police officers were required to sign in upon arrival and departure.

Corrective Action Plan: S1 stated that beginning 03/05/2020, she would ensure all visitors on campus sign in and out upon arrival and departure.

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