

## **Statement of Deficiencies**

### **1807.B.: CCCBC-Based Determinations of Eligibility for Volunteers and Staff**

**Not Met**

1807.B.: B. Volunteers and Staff. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each volunteer, staff member, or employee of any kind, and shall have documentation of said determination available at all times for inspection upon request by the Licensing Division.

#### **Finding:**

1807.B. Based on record review/interviews at 4:45 pm, a CCCBC-based determination of eligibility for child care purposes from the Department failed to be obtained for S3 and S8 prior to them being present at the center. S3 was hired on 02/4/2021 and S8 was hired on 03/01/2021. An eligible status was not received for either staff until 03/02/2021. The provisionally employed staff monitoring log provided by S1 indicated that S3 worked in the center on 02/04/2021, 02/05/2021, 02/08/2021, 02/12/2021, 02/23/2021, 02/25/2021, and 02/26/2021 and S8 worked in the center on 03/01/2021. According to the CCCBC system, S3's CCCBC request was submitted on 02/01/2021 and S3 did not receive an eligible status until 03/02/2021; S8's CCCBC request was submitted on 02/28/2021 and S8 did not receive an eligible status until 03/02/2021. At no time did S3 nor S8 receive a provisional status.

Corrective Action Plan: Effective 03/02/21, S1 stated she will make sure all future staff have a CCCBC-based determination of eligibility prior to them working in the center to ensure that this deficiency will not be re-cited. She will make sure she verifies all information given to her with the Department prior to taking action.