

Statement of Deficiencies

1721.A.-C.: Continuing Education Training

Not Met

1721.A.-C.: A. Early learning centers shall provide opportunities for continuing education of staff members who are left alone with children, or who have supervisory or disciplinary authority over children.

1. Staff members of early learning centers, excluding foster grandparents, shall obtain a minimum of 12 clock hours of continuing education per center anniversary year.

B. Staff members of type I, type II and type III centers who are neither left alone with children, nor have supervisory or disciplinary authority over children, shall obtain a minimum of three clock hours of continuing education in job related topics per center's anniversary year.

C. Continuing education for all types of centers shall be conducted by trainers approved by the department. The department shall keep a registry of approved trainers.

Finding:

1721.A.C.D.&E. Based on record review/interview: Specialist conducted a review of staff files at 10:00am, and determined six of nine staff did not have documentation of the required continuing education training. S4, S8, and S12 were in need of the three hours of training by a child care health consultant, and S7, S8, S9, and S11 did not have the minimum of twelve clock hours of continuing education. This is in addition to the required training from the Department of Health, Pediatric First Aid and Infant/Child/Adult CPR.

Corrective Action Plan: S1 stated beginning 3/2/2020, she will ensure all staff have the minimum requirement of training completed prior to the licensed year expiration. Staff will complete six hours of training with S13, six hours with the Child-Care Association of Louisiana on 3/14/2020, four hours of bulletin training available on louisianabelieves.com, and any additional hours needed will be scheduled to be completed in a training with Success by Five. The Department of Health training to be completed with the CCHC trainer will be scheduled before the end of March 2020.

1903.C.: Free of Hazards

Not Met

1903.C.: Indoor and outdoor areas shall be free of hazards.

Finding:

1903.C. Based on observations/interview: The indoor and outdoor area were not free of hazards as Specialist observed at 8:04am, 18 three to four-year-old children were present in the after-school classroom, where seven of eight electrical outlets were missing protective covers, with one receptacle missing an electrical plate cover. At 8:44am, Specialist observed on the play yard, the metal spring jumper was missing a wooden seat and one electrical outlet was missing a protective cover. S1 corrected by placing masking tape over the receptacles prior to Specialist departure.

Corrective Action Plan: On 3/2/2020, S1 ordered a receptacle plate cover and electrical protective covers to include in all outlets and will correct once received. S12 will attach a replacement wooden seat, already available, to the equipment on 3/2/2020.

2103.F.: Passenger Transportation Log

Not Met

2103.F.: Passenger Log

1. A current passenger log for each trip shall be used to track children and staff during transportation.
2. The log shall be maintained on file at the center and a copy shall be provided to the driver or monitor.
3. The following shall be recorded in the passenger log:
 - a. date the transportation is provided;
 - b. name of the child;
 - c. name of driver and staff members;
 - d. pick up and drop off locations;
 - e. time child was placed on the vehicle;
 - f. time child was released and name of the person or entity to whom child was released; and
 - g. signature of staff person completing the log.

Finding:

2103.F. Based on record review/interview: At 11:00am, Specialist conducted a review of the current passenger transportation logs for dates 2/3/2020 to 2/21/2020 and determined the following documentation was not included:

2/3/2020- Time the children were placed on the vehicle and time the children were released in morning and afternoon;

2/6/2020- Name of driver and person completing the form in the afternoon;

2/10/2020- Time the children were released in the afternoon;

2/11/2020- Name of driver and person completing the form in the morning, and the time the children were placed on the vehicle and the time the children were released in the afternoon;

2/12/2020- Time the children were placed on the vehicle and time the children were released in the morning and afternoon;

2/13/2020- Name of driver and person completing the form in the afternoon; and

2/14/2020- Name of driver and person completing the form in the morning.

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Corrective Action Plan: S1 stated she will create a new template on 3/2/2020 that will include daily documentation rather than keeping a weekly log. Once completed, staff will begin using immediately. Additionally, a transportation review will be completed on 3/2/2020 with S1, S2, S10, S11, and S12 in attendance, prior to the afternoon transportation route being completed.

2107.C.: Daily Transportation Visual Vehicle Check

Not Met

2107.C.: For daily transportation services, the vehicle shall have a visual passenger check made at the completion of each trip or route, prior to the staff member exiting the vehicle.

Finding:

2107.C. Based on record review/interview: At 11:00am, Specialist conducted a review of the daily transportation logs for dates 2/3/2020 to 2/21/2020, and the record failed to include entries for the following times:

- 2/5/2020- Afternoon time visual check was completed;
- 2/6/2020- Afternoon time visual check was completed;
- 2/11/2020- Morning time visual check was completed and the name of the person conducting the visual check;
- 2/12/2020- Afternoon time visual check was completed;
- 2/13/2020- Afternoon time visual check was completed;
- 2/14/2020- Morning time visual check was completed and the name of the person conducting the visual check; and
- 2/21/2020- Afternoon time visual check was completed.

Corrective Action Plan: S1 stated beginning 3/2/2020, one log, to include all documentation of the visual check, will be completed on one form and will be completed at the time the transportation was provided. A transportation review will be completed on 3/2/2020 with S1, S2, S10, S11, and S12 in attendance, prior to the afternoon transportation route being completed.
