Date - 02/28/2019 License # - 50012 Action Code - 5 - ANNUAL SURVEY

# Statement of Deficiencies

# 1509.A.4.: Disclosure of Information Policy

**Not Met** 

1509.A.4.: Disclosure of Information Policy that provides notice to parents of the licensing authority of the department and the availability of licensing surveys/inspections, regulations and information regarding early learning centers from the department's website;

#### Finding:

1509.A.4. Based on record review: Center did not have a Disclosure of Information Policy that provides notice to parents of the licensing authority of the department and the availability of licensing surveys/inspections, regulations and information regarding early learning centers from the department's website. CORRECTED

# 1509.A.5.: Complaint Policy

**Not Met** 

1509.A.5.: Complaint Policy

a. parents shall be advised of the licensing authority of the department along with the current telephone number and email address. Parents shall also be advised that they may call or write the department should they have significant, unresolved licensing complaints;

#### Finding:

1509.A.5. Based on record review: Policy did not include the department's email address. CORRECTED

# 1509.A.7.: Parental Involvement Policy

**Not Met** 

1509.A.7.: Parental Involvement Policy

Parents shall be offered a minimum of two opportunities for involvement each year, which may include but are not limited to, an open house, parent education session, parent and staff conference, family pot luck dinner, holiday party or parent or grandparent's day.

# Finding:

1509.A.7. Based on record review: The center did not have a Parental Involvement Policy. CORRECTED

# 1901.Q.: The Safety Box Not Met

1901.Q.: The center shall post a copy of the current The Safety Box newsletter issued by the Louisiana Office of the Attorney General and shall immediately remove from the early learning premises any items listed as recalled.

### Finding:

1901.Q. Based on observations: The center did not post a copy of the current The Safety Box newsletter issued by the Louisiana Office of the Attorney General. CORRECTED